School District No. 85 Vancouver Island
North Teacher Absence Report / T.T.OC.'s
Time Sheet

School:

For Week Ending: _____

"Bringing Learning to Life!"

Schools to Complete												Pay Office to Complete			
Date	Teacher's Name	Tchr EE #	DDCTN Code *	% of Day			T.O.C.'s Name	TTOC EE #	% of Day			GL Code	Pay Type		Comments
	Do not use this Line						Do not use this Line								

PLEASE RECORD ABSENCES FOR DAYS SCHOOL IS NOT IN SESSION

Contractual

SL/MS	= medical leave	VINT	= VINTA	TIC	= Teacher in charge
CTB	= called to bedside	BCTF	= BC Teacher Fed		
BRVT	= bereavement			OTH	= Other, explain in comments column provide account number
DD	= discretionary day	TPD	= teacher Pro-D		
AWOP	= absence without pay	TINS	= teacher Inservice		

Administrators

AOIN	= A.O. Inservice
AOPD	= A.O. Pro.-D
AORT	= A.O. release time

District Meetings

Please name person who has approved the meeting

_____

Principal's Signature