

# VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

<b>School District:</b>	85 - Vancouver Island North
<b>School Name:</b>	Sunset Elementary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: 2024-07-01
	Date of next inspection: 2024-12-01
	Date and type of most recent maintenance: Summer inspection.
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes
	Detail: Outside air increased on all units.
<b>RECOMMENDATION:</b> Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: Yes
	Detail (Including filter grade): Filters have been upgraded to MERV13
<b>RECOMMENDATION:</b> Use other air cleaning or treatment technologies	Yes/No: No
<b>RECOMMENDATION:</b> Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: School has DDC.
<b>Other Relevant Information:</b>	School needs HVAC upgrade, units are at end of life, inefficient electric heat.
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