

PUBLIC MINUTES OF THE IN-CAMERA MEETING OF
THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)

February 12, 2024

3:00 pm

CALL TO ORDER:

The meeting was called to order by, Leightan Wishart, Chairperson of the Board of Education, at the School Board Office, Port Hardy, B.C. at 3:00 pm with the following in attendance:

Leightan Wishart, Chair
Jeff Field, Vice-Chair
Janet Deane, Trustee
Kat Tjepkema, Trustee
Eric Hunter, Trustee
Carol Prescott, Trustee

Regrets: Lawrie Garrett, Trustee

**APPROVAL OF
MINUTES
1/24**

Deane/Hunter:
That the minutes of the in-camera meeting of December 11,
2023 be adopted as circulated.

CARRIED

**APPROVAL OF
PUBLIC MINUTES
2/24**

Deane/Hunter:
That the public minutes of the in-camera meeting of
December 11, 2023 be adopted as circulated.

CARRIED

**ADDITIONS TO THE
AGENDA**

No additions to the agenda.

**ADOPTION OF THE
AGENDA
3/24**

Tjepkema/Hunter:
That the in-camera agenda be adopted as presented .

CARRIED

**EXCLUDED PRF
#1/24
4/24**

Field/Prescott:
That the Excluded P.R.F. #1/24 be adopted as circulated.

CARRIED

**MINISTRY CELL
PHONE POLICY**

Superintendent Christina MacDonald gave an update on
the changes announced by the Ministry of Education for
School Districts to have cell phone policies.

CUPE PRF #1/24 Field/Prescott:
5/24 That the CUPE P.R.F. #/24 be adopted as circulated.
CARRIED

CUPE GRIEVANCE Secretary Treasurer John Martin reported no new
UPDATE grievances.

The Executive Assistant left the meeting (3:04 pm)

EXEMPT John Martin reported a request from the executive assistant
CONTRACT to change her contract.

6/24 Tjepkema/Prescott:
That the proposed change to the executive assistant's
contract of employment be approved.

CARRIED

Executive Assistant returned to the meeting (3:06 pm)

APPLICATION FOR Secretary Treasurer John Martin presented the Board with
FEDERAL FUNDING two resolutions for approval.

7/24 Field/Prescott
That the resolution on delegated signing authority be
approved as presented.

CARRIED

8/24 Field/Prescott
That the resolution on direct deposit be approved as
presented.

CARRIED

VINTA PRF #1/24 Field/Tjepkema:
9/24 That the VINTA P.R.F. #1/24 be adopted as circulated.

CARRIED

VINTA GRIEVANCE Assistant Superintendent Rena Sweeney reported three new
UPDATE grievances.

STAFFING UPDATES Assistant Superintendent Rena Sweeney reported seven
vacant positions totalling 5.0 FTE. Three of those vacancies
are being covered consistently by TTOCs.

ADJOURNMENT
10/24

Prescott:
That the in-camera meeting of February 12, 2024 be
adjourned (3:10 pm).

CARRIED

Chairperson of the Board

Secretary Treasurer