

PUBLIC MINUTES OF THE IN-CAMERA MEETING OF
THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)

June 12, 2023
4:00 pm

CALL TO ORDER:

The meeting was called to order by, Leightan Wishart, Chairperson of the Board of Education, at the School Board Office, Port Hardy, B.C. at 4:00 pm with the following in attendance:

Leightan Wishart, Chair
Jeff Field, Vice-Chair
Janet Deane, Trustee
Kat Tjepkema, Trustee
Lawrie Garrett, Trustee
Eric Hunter, Trustee
Carol Prescott, Trustee

APPROVAL OF THE IN-CAMERA MINUTES 41/23 Deane/Hunter:
That the minutes of the in-camera meeting of May 8, 2023 be adopted as circulated. **CARRIED**

APPROVAL OF PUBLIC MINUTES 42/23 Deane/Hunter:
That the public minutes of the in-camera meeting of May 8, 2023 be adopted as circulated. **CARRIED**

ADDITIONS TO THE AGENDA School Visits/Christina MacDonald

ADOPTION OF THE AMENDED AGENDA 43/23 Deane/Hunter:
That the in-camera agenda be adopted as amended. **CARRIED**

EXCLUDED PRF # 5/23 The Excluded P.R.F. # 5/23 is a nil report. No motion.

- HUMAN RIGHTS COMPLAINT** Superintendent Christina MacDonald reported on a Human rights complaint received from a past employee. Information has been sent to the BC School Protection program. No further action is required at this time.
- SCHOOL VISITS** Superintendent Christina MacDonald asked the trustees what their preferences are when visiting a school as there are wide variations in the presentation at each school. Trustees discussed their preferences for school visits, including a meeting with the Principal, where formal and informal data can be shared, student-guided tours, and opportunities to see students learning.
- CUPE PRF # 5/23 44/23** Field/Hunter:
That the CUPE P.R.F. # 5/23 be adopted as circulated. **CARRIED**
- GRIEVANCE UPDATES** Secretary Treasurer John Martin reported no new CUPE grievances at this time.
- MATERNITY TOP-UP** Secretary Treasurer John Martin provided information on supplemental employment benefits for teachers on pregnancy leave.
- POTENTIAL RENTAL** Secretary Treasurer John Martin reported on potential tenants interested in renting space downstairs at the board office. If this occurs, a lease will be brought forward to the board for approval.
- VINTA PRF # 5/23 45/23** Field/Garrett:
That the VINTA P.R.F. # 5/23 be adopted as circulated. **CARRIED**
- GRIEVANCE UPDATES** Assistant Superintendent Rena Sweeney reported no new VINTA grievances at this time.
- STAFFING UPDATES** Assistant Superintendent Rena Sweeney provided an updated on staffing for the 2023-2024 school year. So far, sixteen positions have been filled, three new TTOC's have been hired, and nine posts/re-posts (6.0 FTE) will come out this week. She noted that BCPSEA is exploring a provincial recruitment strategy.

HIGH RISK FIELD TRIP Assistant Superintendent Rena Sweeney brought forward one high-risk field trip request for information only. This trip will be brought forward to the Regular Public Meeting for approval.

PERSONNEL COMMITTEE The Assistant Superintendent and Executive Assistant left the meeting (4:47 pm). Trustees reviewed the work of the Personnel Committee. The recommendations brought forward have not yet been approved by BCPSEA and will require their approval prior to implementation.

Superintendent Christina MacDonald left the meeting (4:55 pm).

SUPERINTENDENT 46/23 Prescott/Tjepkema:
That the recommended increase to the Superintendent's salary be approved, effective August 1, 2023.

CARRIED

The Superintendent returned to the meeting and Secretary Treasurer John Martin left the meeting (4:57 pm).

SECRETARY-TREASURER 47/23 Field/Hunter:
That the recommended increase to the Secretary-Treasurer's salary be approved, effective July 1, 2023.

CARRIED

ASSISTANT SUPERINTENDENT 48/23 Tjepkema/Deane:
That the recommended increases to the Assistant Superintendent's salary be approved, effective July 1, 2023.

CARRIED

The Secretary-Treasurer and Assistant Superintendent returned to the meeting (4:57 pm).

OTHER EXEMPT & PVP STAFF 49/23 Field/Tjepkema:
That the salaries for the PVP and Exempt staff be increased in accordance with the final page of the Personnel Committee's report, with increases for Exempt Staff effective on July 1, 2023, and for the PVP staff members effective on August 1, 2023.

CARRIED

The Executive Assistant returned to the meeting (5:00 pm).

NEW BUSINESS

Trustee Field discussed the New Reporting Order and if it was compulsory. It was confirmed it comes into affect September 1, 2023.

**ADJOURNMENT
50/23**

Prescott.
That the in-camera meeting of June 12, 2023 be adjourned (5:04 pm).

CARRIED

Chairperson of the Board

Secretary Treasurer