

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)

May 8, 2023
6:00 PM

CALL TO ORDER:

The meeting was called to order by Leighton Wishart, Chairperson of the Board of Education, at North Island Secondary School, Port McNeill, B.C. at 6:00 pm with the following in attendance:

Leighton Wishart, Chair
Jeff Field, Vice-Chair
Janet Deane, Trustee
Lawrie Garrett, Trustee
Eric Hunter, Trustee
Kat Tjepkema, Trustee
Carol Prescott, Trustee
William Grant, Student Trustee
Bella Corrigan, Student Trustee

Regrets:

WELCOME

Chair Wishart opened the meeting by acknowledging the traditional territories of the Kwakwaka'wakw.

**APPROVAL OF
MINUTES
30/23**

Hunter/Prescott:
That the regular meeting minutes of the April 17, 2023 meeting be approved as circulated.

CARRIED

**ADDITIONS TO THE
AGENDA**

No additions to the agenda.

**ADOPTION OF
AGENDA
31/23**

Garrett/Prescott:
That the regular agenda be adopted as presented.

CARRIED

CORRESPONDENCE

A Letter from Port McNeill Youth Soccer Association was received. Trustee Wishart asked for the Board's support to write a letter to the Town of Port McNeill in support of PMYSA.

PMYSA LETTER OF SUPPORT 32/23	Prescott/Tjepkema: That a letter be sent to the Town of Port McNeill to support PMYSA.	CARRIED
PRESENTATION	No presentations.	
DISTRICT REPORTS:		
SUPERINTENDENT REPORT	Superintendent Christina MacDonald reported on emergency preparedness events happening around the district. New support materials have been released from the Ministry of Education and Child Care to inform parents and caregivers about the new reporting policy. All school districts in BC are required to develop an Accessibility Plan. The District track and field meet is returning for the first time since 2019. The meet is scheduled for June 7 th and we look forward to bringing this event back for our learners.	
BOARD MEETING SCHEDULE 2023-2024 33/23	Superintendent Christina MacDonald brought forward an amended Board Meeting Schedule with changes to the times of three school visits. Prescott/Hunter: That the Board Meeting Schedule be approved as circulated.	CARRIED
DISBURSEMENTS 34/23	Field/Prescott: That the April 2023 disbursement report be approved as circulated.	CARRIED
BUDGET UPDATE	Treasurer Secretary John Martin reported on the upcoming final budget. There will be a Budget Bylaw at the June Board Meeting which will require three readings.	
ENROLLMENT REPORT	Assistant Superintendent Rena Sweeney reported on enrollment numbers and noted there are 1,255 students currently, which is down 14.56 since September.	

**FIELD TRIP - PHSS
35/23**

Assistant Superintendent Rena Sweeney brought forward a trip for PHSS students to go on a day trip to Beaver Lake on May 29th. Grade 7 students from GNN will join and bring their canoes.

Field/Prescott:

That the field trip be approved as presented.

CARRIED

**FIELD TRIP - PHSS
36/23**

Assistant Superintendent Rena Sweeney brought forward a trip for six students from PHSS to travel to San Jo Bay for an overnight camping trip on May 18 to 19. Camping skills will be practiced in preparation for a larger field trip being planned.

Field/Prescott:

That the field trip be approved as presented.

CARRIED

**FIELD TRIP - PHSS
37/23**

Assistant Superintendent Rena Sweeney brought forward a trip for six students from PHSS to go on a kayak trip on June 14 to 16 around the Broughton Archipelago.

Field/ Tjepkema:

That the field trip be approved as presented.

CARRIED

**FIELD TRIP - SES
38/23**

Assistant Superintendent Rena Sweeney brought forward a trip for seventy-two students from SES to travel to Link River for the day. There will be an option to fish from a boat which makes the trip a high risk trip. All safety plans will be in place including no swimming.

Field/Prescott:

That the field trip be approved as presented.

CARRIED

FIELD TRIP – FRES

Assistant Superintendent Rena Sweeney brought forward a trip for twenty-one students from FRES to go to Camp Homewood from May 16 to 19. SES school will also attend Camp Homewood during these dates as previously presented to the Board. Rena also brought forward that

during the original SES field trip request to the board, AJEES students were listed to join but that was not noted when presented to the board. This trip does not need board approval, and it was brought forward for information only.

FIELD TRIP – EMX

Assistant Superintendent Rena Sweeney brought forward a trip for twenty students from EMX to go to Deer Island with the Galtam Canoe. This trip does not need board approval, and was brought forward for information only.

**MAY 5th PRO-D
IN-SERVICE DAY**

Assistant Superintendent Rena Sweeney report on the recent Pro-D/In-service day. The District and VINTA Pro-D committee planned this day together. The District brought in a Ministry of Education presenter to speak about the new reporting guidelines coming out and great feedback was received regarding her presentation. Several workshops were offered to staff including a trip to Ha'da to explore the program offered by Nawalakw.

**NEW POSTING
DESIGN**

Assistant Superintendent Rena Sweeney presented a new design for teacher job postings. We hope the new design will be eye catching and help our district stand out on the Make A Future platform.

**POLICY COMMITTEE
REPORT**

The Policy Committee Chair Jeff Field reported on the seven items discussed at the Policy Committee meeting and noted six that are being brought forward for Board approval.

**POLICY 3-30
FURNITURE MOVING
ALLOWANCES
39/23**

Garrett/Hunter:
That Policy 3-30 Furniture Moving Allowances be renamed to Relocation Assistance and be amended and approved as presented.

CARRIED

**POLICY 3-70
ACCUMULATED
OPERATING SURPLUS
40/23**

Prescott/Wishart:
That Policy 3-70 Accumulated Operating Surplus be amended and approved as presented.

CARRIED

POLICY 3-80 BUDGET MONITORING AND REPORTING 41/23	Wishart/Prescott: That Policy 3-80 Budget Monitoring be renamed to Financial Planning and Reporting and be amended and approved as presented.	CARRIED
POLICY 5-145 VIDEO SURVEILLANCE 42/23	Prescott/Tjepkema: That Policy 5-145 Video Surveillance receive first reading and be circulated for feedback.	CARRIED
POLICY 6-50 COMMUNITY USE 43/23	Wishart/Prescott: That Policy 6-50 Community Use of School Facilities receive first reading and be circulated for feedback.	CARRIED
POLICY 2-120 FIPPA	This policy needs to be reviewed and revised at a future Policy Committee meeting.	
POLICY 2-340 STUDENT TRANSPORTATION 44/23	Wishart/Hunter: That Policy 2-340 Student Transportation be approved as presented.	CARRIED
BUSINESS ARISING	No business arising.	
NEW BUSINESS	No new business.	
TRUSTEE SHARING:		
BCPSEA	Vice-Chair Field discussed the regional BCPSEA meeting that he attended. The meeting was well attended.	
FNEC	Trustee Hunter discussed the upcoming FNEC meeting on May 16. The FNEC Scholarship Committee will be meeting on May 17 to review applications and select recipients.	
TRUSTEE TOURS	Trustee Jeff Field discussed the tour of A.J. Elliott Elementary and shared the connection of that school to its community.	

**HEARING OF
DELEGATES**

STUDENT TRUSTEES Student Trustee Bella Corrigan shared an update on the plans to raise funds for a field trip to Science World.

Student Trustee William Grant shared about the upcoming Golf tournament in Parksville.

DPAC No DPAC Representative.

VINTA VINTA President Jason Voth discussed upcoming meetings with District leadership to talk about the recommendations for NISS and paths to move forward. Staffing for the upcoming year has been discussed and postings are underway. He expressed his hope that every position will be filled so staff do not feel overwhelmed.

CUPE No CUPE Representative

**QUESTION PERIOD
(10 MINUTES
MAXIMUM)** A guest asked when NISS staff will be made aware of the recommendations made in the NISS review.

Superintendent Christina MacDonald confirmed that the partners are working to schedule meetings to begin the next steps. Updates will be brought forward once available.

A guest brought forward concerns on how CUPE members will be given the information.

Secretary Treasurer John Martin spoke on a recent initial discussion with CUPE and stated that everyone is eager to sit down together at the same table.

ADJOURNMENT Prescott:
45/23 That the regular meeting of May 8, 2023 be adjourned (6:54pm)

CARRIED

Chairperson of the Board

Secretary Treasurer