

PUBLIC MINUTES OF THE IN-CAMERA MEETING OF
THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)

May 8, 2023
3:00 pm

CALL TO ORDER:

The meeting was called to order by, Jeff Field, Vice Chairperson of the Board of Education, at North Island Secondary School, Port McNeill, B.C. at 3:00 pm with the following in attendance:

Leightan Wishart, Chair
Jeff Field, Vice-Chair
Janet Deane, Trustee
Kat Tjepkema, Trustee
Lawrie Garrett, Trustee
Eric Hunter, Trustee
Carol Prescott, Trustee

Regrets:

**APPROVAL OF THE
IN-CAMERA
MINUTES
33/23**

Hunter/Prescott:
That the minutes of the in-camera meeting of April 17, 2023 be adopted as circulated.

CARRIED

**APPROVAL OF
PUBLIC MINUTES
34/23**

Hunter/Prescott:
That the public minutes of the in-camera meeting of April 17, 2023 be adopted as circulated.

CARRIED

**ADDITIONS TO THE
AGENDA**

Nawalakw Board Trip/Christina MacDonald
High-Risk Field Trips/Rena Sweeney
Business Cards/Trustee Garrett
Maternity leave/Trustee Field

**ADOPTION OF THE
AMENDED
AGENDA
35/23**

Lawrie/Hunter:
That the in-camera agenda be adopted as amended.

CARRIED

**EXCLUDED
PRF # 4/23**

The Excluded P.R.F. # 4/23 is a nil report. No motion.

PERSONNEL UPDATE	Superintendent Christina MacDonald provided an update on a personnel matter.
CUPE PRF # 4/23 36/23	Hunter/Prescott: That the CUPE P.R.F. #4/23 be adopted as circulated. CARRIED
CUPE GRIEVANCE UPDATES	Secretary Treasurer John Martin reported no new grievances at this time.
VINTA PRF # 4/23 37/23	Hunter/Garrett: That the VINTA P.R.F. #4/23 be adopted as circulated. CARRIED
VINTA GRIEVANCE UPDATES	Assistant Superintendent Rena Sweeney reported no new grievances at this time.
STAFFING UPDATES	Assistant Superintendent Rena Sweeney reported on current staffing levels and work completed to determine next year's staffing needs. Postings have gone out and an agreement with VINTA regarding non enrolling positions was reached.
HIGH-RISK FIELD TRIPS	Assistant Superintendent Rena Sweeney brought forward three high-risk field trip requests for information only. These trips will be brought forward to the Regular Public Meeting for approval.
BUSINESS ARISING	Assistant Superintendent Rena Sweeny reported on recommendations from an outside advisor regarding NISS and how to improve the work environment amongst staff.
NEW BUSINESS NAWALAKW BOARD TRIP 38/23	Superintendent Christina MacDonald reported on an upcoming trip for the board to visit Nawalakw. The quote received from Nawalakw includes the vessel, NCP team, cleaning, and an admin fee. Trustees discussed the need to cancel due to cost. Hunter/Prescott: That the Board trip to Nawalakw be cancelled. CARRIED

BUSINESS CARDS
39/23

Trustee Garrett discussed the need for trustee business cards.

Garrett/Prescott:

That business cards be ordered for trustees upon request.

CARRIED

TEACHER
SEB

Trustee Field discussed maternity leave EI top up and how the summer months impact this top up. This topic will be brought forward to the June board meeting for further discussion.

ADJOURNMENT
40/23

Prescott:

That the in-camera meeting of May 8, 2023 be adjourned (3:40 pm).

CARRIED

Chairperson of the Board

Secretary Treasurer