

PUBLIC MINUTES OF THE IN-CAMERA MEETING OF
THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)

April 17, 2023
3:00 pm

CALL TO ORDER:

The meeting was called to order by, Leightan Wishart, Chairperson of the Board of Education, at the School Board Office, Port Hardy, B.C. at 3:00 pm with the following in attendance:

Leightan Wishart, Chair
Jeff Field, Vice-Chair
Janet Deane, Trustee
Kat Tjepkema, Trustee
Lawrie Garrett, Trustee
Eric Hunter, Trustee
Carol Prescott, Trustee

**APPROVAL OF IN-
CAMERA MINUTES
23/23**

Deane/Prescott:
That the minutes of the in-camera meeting of March 13, 2023 be adopted as circulated.

CARRIED

**APPROVAL OF
PUBLIC MINUTES
24/23**

Deane/Prescott:
That the public minutes of the in-camera meeting of March 13, 2023 be adopted as circulated.

CARRIED

**APPROVAL OF
SPECIAL IN-
CAMERA MINUTES
25/23**

Prescott/Deane:
That the minutes of the Special in-camera meeting of April 5, 2023 be adopted as circulated.

CARRIED

**ADDITIONS TO THE
AGENDA**

No additions to the agenda.

**ADOPTION OF THE
AMENDED
AGENDA
26/23**

Hunter/Garrett:
That the in-camera agenda be adopted as presented.

CARRIED

EXCLUDED
PRF # 3/23
27/23 Field/Hunter:
That the Excluded P.R.F. # 3/23 be adopted as circulated.
CARRIED

CUPE
PRF # 3/23
28/23 Deane/Prescott:
That the CUPE P.R.F. #3/23 be adopted as circulated.
CARRIED

CUPE GRIEVANCE Secretary Treasurer John Martin reported no new grievances at this time.

REQUEST FROM WHRCA RE LANDING PAD
The Secretary Treasurer brought forward a request from the Winter Harbour Ratepayers and Community Association to use a part of the Board's property in Winter Harbour for an emergency landing area for helicopters when needed.

29/23
Garrett/Field:
That the Board enter into an agreement to allow the WHRCA to use part of the Board's property in Winter Harbour for an emergency helicopter landing pad provided the Board is indemnified and held harmless.
CARRIED

VINTA
PRF # 3/23
30/23 Field/Prescott:
That the VINTA P.R.F. #3/23 be adopted as circulated.
CARRIED

GRIEVANCE UPDATES Assistant Superintendent Rena Sweeney reported no new grievances at this time.

STAFFING UPDATE Assistant Superintendent Rena Sweeney reported there are currently six postings, totalling 4.57 FTE. She noted additional TTOCs have been hired for this September. Trustee Field asked about staffing for small schools and the need to ensure adequate administrative release time.

NON-NEIGHBOURHOOD TRANSFERS Assistant Superintendent Rena Sweeney brought forward a request for a non-neighbourhood transfer for two students from the same family. One student is primary and the transfer would be effective immediately and the other student is intermediate and the transfer would be effective at the end of April when room is available at the school. The transfer is being requested for educational reasons and the parent will be providing transportation.

31/23

Field/Deane:

That the Board approve the non-neighbourhood transfers of two students as requested.

CARRIED

NEW BUSINESS

No new business to report.

ADJOURNMENT

32/23

Prescott:

That the in-camera meeting of April 17, 2023 be adjourned (3:25 pm).

CARRIED

Chairperson of the Board

Secretary Treasurer