

PUBLIC MINUTES OF THE IN-CAMERA MEETING OF
THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)

February 13, 2023
3:00 pm

CALL TO ORDER:

The meeting was called to order by, Leighton Wishart, Chairperson of the Board of Education, at the School Board Office, Port Hardy, B.C. at 3:00 pm with the following in attendance:

Leighton Wishart, Chair
Jeff Field, Vice-Chair
Janet Deane, Trustee
Kat Tjepkema, Trustee
Lawrie Garrett, Trustee
Eric Hunter, Trustee
Carol Prescott, Trustee

Regrets:

**APPROVAL OF THE
IN-CAMERA
MINUTES
1/23**

Deane/Hunter:
That the minutes of the in-camera meeting of December 12, 2022 be adopted as circulated.

CARRIED

**APPROVAL OF IN-
CAMERA PUBLIC
MINUTES
2/23**

Deane/Hunter:
That the public minutes of the in-camera meeting of December 12, 2022 be adopted as circulated.

CARRIED

**APPROVAL OF
SPECIAL IN-
CAMERA MINUTES
3/23**

Hunter/Deane:
That the minutes of the special in-camera meeting of January 5, 2023 be adopted as circulated.

CARRIED

**APPROVAL OF
SPECIAL IN-
CAMERA MINUTES
4/23**

Hunter/Deane:
That the minutes of the special in-camera meeting of January 23, 2023 be adopted as circulated.

CARRIED

ADDITIONS TO THE AGENDA Field trips/Rena Sweeney/In-Camera

ADOPTION OF THE AMENDED AGENDA Deane/Garrett:
That the in-camera agenda be adopted as amended. **CARRIED**
5/23

EXCLUDED PRF # 01/23 Prescott/Deane:
That the Excluded P.R.F. #01/23 be adopted as circulated. **CARRIED**
6/23

HR UPDATE ADDITIONAL NISS VP Superintendent Christina MacDonald brought forward a recommendation that the Board appoint a second Vice Principal at North Island Secondary while the school is dealing with several issues. There would be no additional administration release time, just a third person to take on administrative duties. This interim measure would be in place until not later than June 30, 2023.

7/23 Garrett / Deane:
That the board supports the temporary appointment of a second vice-principal at NISS until June 30, 2023.

CALENDAR Superintendent Christina MacDonald reported some background on what information and resources are used to create a school calendar.

CUPE PRF #01/23 Hunter/Deane:
That the CUPE P.R.F. #01/23 be adopted as circulated. **CARRIED**
8/23

CUPE GRIEVANCE Secretary Treasurer John Martin reported no new grievances at this time.

VINTA PRF #01/23 Deane/Hunter:
That the VINTA P.R.F. # 01/23 be adopted as circulated. **CARRIED**
9/23

GRIEVANCE UPDATES Assistant Superintendent Rena Sweeney reported no new grievances at this time.

STAFFING UPDATES Assistant Superintendent Rena Sweeney reported on how vacancies are being covered at schools, including by TTOCs and uncertified teachers. The district has attended multiple career fairs. Rena recently met with a number of UBC student teachers coming to our district in the near future.

FIELD TRIP Assistant Superintendent Rena Sweeney reported on two high-risk field trip requests. These trips will be brought forward to the regular meeting for approval.

PERSONNEL COMMITTEE REPORT The Assistant Superintendent and Executive Assistant left the meeting (3:42 pm). Trustee Wishart, reviewed the work of the Personnel Committee as noted in the Report of the previous week. The recommendations brought forward were approved by BCPSEA and only require Board approval to be implemented.

Superintendent Christina MacDonald left the meeting (3:50 pm).

SUPERINTENDENT 10/23 Prescott/Field:
That the recommended increase to the Superintendent's salary be approved, effective July 1, 2022.

CARRIED

The Superintendent returned to the meeting and Secretary Treasurer John Martin left the meeting (3:55 pm).

SECRETARY-TREASURER 11/23 Field/Prescott:
That the recommended increase to the Secretary-Treasurer's salary be approved, effective July 1, 2022.

CARRIED

The Secretary-Treasurer returned to the meeting (4:05 pm).

ASSISTANT SUPERINTENDENT 12/23 Deane/Prescott:
That the recommended increases to the Assistant Superintendent's salary be approved, effective July 1, 2022 and effective December 31, 2022.

CARRIED

The Assistant Superintendent returned to the meeting (4:10 pm).

**OTHER EXEMPT
& PVP STAFF
13/23**

Garrett/Tjepkema:
That the recommended increases to PVP and Exempt Staff salaries be approved, effective on July 1, 2022 for Exempt Staff, August 1, 2022 for the PVP staff, and a further increase effective December 31, 2022 for two Principals.

CARRIED

The Executive Assistant returned to the meeting (4:15 pm).

**CUPE BARGAINING
COMMITTEE
14/23**

Secretary Treasurer John Martin reported on the changes to the CUPE collective agreement language in the MoA and the cost items agreed to using the Local Table Money. CUPE bargaining took three days and was very productive. The MoA is being recommended for approval to BCPSEA.

Field/Deane:
That the Board ratify the CUPE Memorandum of Agreement.

CARRIED

NEW BUSINESS

No new business to report.

**ADJOURNMENT
15/23**

Deane:
That the in-camera meeting of February 13, 2023 be adjourned (4:20 pm).

CARRIED

Chairperson of the Board

Secretary Treasurer