

MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)

September 20, 2022  
6:00 PM

**CALL TO ORDER:**

The meeting was called to order by Jeff Field, Vice-Chairperson of the Board of Education, by Zoom and at the School Board Office, Port Hardy, B.C. at 6:00 pm with the following in attendance:

Jeff Field, Vice-Chair  
Paul Cann, Trustee  
Leanne Farrell, Trustee  
Carol Prescott, Trustee  
Eric Hunter, Trustee  
Lawrie Garrett, Trustee

Regrets: Leighton Wishart  
Darby Gildersleeve

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**WELCOME**

Vice-Chair Field opened the meeting by acknowledging the traditional territories of the Kwakwaka'wakw.

**APPROVAL OF MINUTES  
37/22**

Hunter/Farrell:  
That the regular meeting minutes of the June 13, 2022 meeting be approved as circulated.

**CARRIED**

**ADDITIONS TO THE  
AGENDA**

No additions to the agenda.

**ADOPTION OF  
AGENDA  
38/22**

Hunter/Farrell:  
That the agenda be adopted as circulated.

**CARRIED**

**PRESENTATION**

No presentations.

**CORRESPONDENCE:**

Affordability Grant Letter will be shared in the superintendent's report.

**DISTRICT REPORTS:**

**SUPERINTENDENT'S  
REPORT**

Superintendent Christina MacDonald reported the following updates:

School startup went relatively well, with reports that students seem happier with fewer health restrictions.

The Assistant Superintendent and Superintendent were able to visit all schools in Port McNeill and Port Hardy and all other schools will be visited soon.

Staffing challenges are not unique to SD85 and it is a province-wide issue. We have used various methods for advertising with our current job postings.

The new photography company for SD85, Edge Imaging, has set dates and they are working with our schools to meet community needs.

We have been awarded an Equity Grant in the amount of \$79,000. The grant supports improvement of the educational outcomes of Indigenous students, students in care and learners with disabilities or diverse abilities. This grant requires engagement with local indigenous and Metis partners.

We were rewarded with an Early Action Initiative and Mental Health in Schools Grant which is year 4 of this grant in the amount of \$57,000 to support mental health and wellbeing in schools.

The district is in the process of setting up dates for CPI training for all staff who require it. We have also set up first aid training for staff.

The district held a Learning Assistance Resource Training session for new and experienced teachers on September 17<sup>th</sup>.

All schools were closed as per provincial mandate on Monday, September 19<sup>th</sup> in memory of the passing of Queen Elizabeth II.

On September 30<sup>th</sup> all schools and school district sites will be closed in honour of the National Truth and Reconciliation Day. The week prior to that is considered National Truth and Reconciliation Week and teachers are encouraged to sign up on Canada's 2022 Truth and Reconciliation Week website with a theme this year of remembering the children.

**MINISTRY  
ANNOUNCEMENT –  
AFFORDABILITY GRANT**

Superintendent Christina MacDonald shared that the Ministry of Education and Child Care announced that school districts will receive an Affordability grant to support food programs or food security, school supplies or education related field trips. We will receive the minimum amount of \$250,000 and we are required to consult with Indigenous partners, DPAC and other stakeholders. There are strict recording requirements attached to this one time grant. This will be brought forward at the upcoming FNEC and DPAC meetings.

**DRAFT SCHOOL PLANS  
APPROVAL 2022/23  
39/22**

Superintendent Christina MacDonald brought forward the 2022-23 Draft School Plans.

Hunter/Prescott:

That all of the 2022-23 School Plans be approved.

**CARRIED**

**FRAMEWORK FOR  
ENHANCING STUDENT  
LEARNING**

Superintendent Christina MacDonald reviewed the Framework for Enhancing Student Learning (FESL) process and the report to be submitted. The final FESL report will be posted on SD85 website.

**40/22**

Prescott/Garrett:

That the Framework for Enhancing Student Learning (FESL) be approved as circulated.

**CARRIED**

**GRADUATION DATES**

Superintendent Christina MacDonald brought forward that administrators are asking to move the currently set graduation dates for 2022-23. The grad for Port Hardy Secondary School would move to June 23, and June 24 for North Island Secondary School and Eke Me-Xi Learning Centre.

**41/22**

Farrell/Garrett:

That the 2022-23 graduation date changes be approved.

**CARRIED**

**DISBURSEMENTS**

**42/22**

Farrell/Garrett:

That the June, July and August 2022 disbursement statements be approved as circulated.

**CARRIED**

<b>ANNUAL FINANCIAL STATEMENTS 2021-22 APPROVAL</b>	The Board reviewed the 2021-22 Annual Financial Statements at the Committee of the Whole Meeting with its Auditor, Derek Lamb.
<b>43/22</b>	Prescott/Garrett: That the 2021-22 Annual Financial Statements be approved. <b>CARRIED</b>
<b>CAPITAL PLAN SUBMISSION 2023-24</b>	The Board reviewed the 2023-24 Capital Plan BEP Submission. The approval is for a capital project at NISS to replace windows.
<b>44/22</b>	Hunter/Cann: That the 2023-24 BEP Capital Plan Submission be approved. <b>CARRIED</b>
<b>ENROLLMENT UPDATES 2022-23</b>	Assistant Superintendent Rena Sweeney reviewed the 2022-23 enrollment report. We are up 24 students from projections. We are currently at 1,274 students.
<b>STAFFING/TTOC UPDATES</b>	The Assistant Superintendent reported that staffing continues to be a priority. There are a number of vacant postings largely due to resignations during the summer. We continue to review our applications and jobs have been re-posted. The TTOC job is still posted.
<b>LEADERSHIP TRAINING DAYS</b>	The Assistant Superintendent reported that we met with Principals and Vice-Principals for professional learning on August 31 and September 1, 2022.
<b>BUSINESS ARISING</b>	No business arising.
<b>NEW BUSINESS</b>	No new business to report.
<b>TRUSTEE SHARING</b>	Trustee Hunter shared information regarding the ABES focus on student writing.
<b>BCPSEA</b>	Vice-Chair Field shared that negotiations are continuing and there will probably be public news next week.
<b>FNEC</b>	Trustee Hunter shared that the first FNEC meeting is scheduled for October 13 <sup>th</sup> .

**BCSTA PC** Trustee Hunter shared that the BCSTA PC meeting would take place in conjunction with the Trustee Academy which is occurring on December 1-3, 2022.

**HEARING OF DELEGATES** No hearing of delegates.

**STUDENT TRUSTEES** No student Trustees to report.

**DPAC** No DPAC representative to report.

**VINTA** No VINTA President to report.

**CUPE** CUPE representative Jody Welch shared that the Provincial Bargaining Committee is meeting to vote on a potential bargaining agreement.

**QUESTION PERIOD (10 MINUTES MAXIMUM)** No questions were presented to the Board.

**ADJOURNMENT 45/22** Prescott:  
That the regular meeting of September 20, 2022 be adjourned (6:25 pm)

**CARRIED**

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Chairperson of the Board

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Secretary Treasurer