

MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)

September 20, 2021  
6:00 PM

**CALL TO ORDER:**

The meeting was called to order by Leightan Wishart, Chairperson of the Board of Education, by Zoom and at the School Board Office, Port Hardy, B.C. at 6:00 pm with the following in attendance:

Jeff Field, Vice-Chair  
Paul Cann, Trustee  
Leanne Farrell, Trustee  
Carol Prescott, Trustee  
Eric Hunter, Trustee  
Lawrie Garrett, Trustee

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**WELCOME**

Chair Wishart opened the meeting by acknowledging the traditional territories of the Kwakwaka'wakw.

**APPROVAL OF MINUTES  
33/21**

Hunter/Prescott:  
That the regular meeting minutes of the June 14, 2021 meeting be approved as circulated.

**CARRIED**

**ADDITIONS TO THE  
AGENDA**

No additions to the agenda.

**ADOPTION OF  
AGENDA  
34/21**

Hunter/Field:  
That the agenda be adopted.

**CARRIED**

**PRESENTATION**

No presentations.

**CORRESPONDENCE:**

No correspondence.

**DISTRICT REPORTS:**

**MINISTRY UPDATES**

Superintendent Christina MacDonald reported the following Ministry updates:

Details on grants for various initiatives were reviewed.

School District 85 submitted an expression of interest to the Ministry of Education to pilot the new updated Provincial Performance Standards.

The school district was selected by the Ministry of Education to receive support for our Framework for Enhancing Student Learning (FESL).

The Provincial Rapid Response Team has verified that our District Health and Safety Communicable Disease Plan is in alignment with the requirements of the Provincial Public Health Office. We have successfully transitioned from our COVID safety plan to our communicable disease plan.

**COMMUNITY EVENTS**

Superintendent Christina MacDonald reported the following community events:

The school district continues to be a partner and supporter of the Foundry as it is being established in the North Island.

In honour of the National Truth and Reconciliation Week, the district office and schools have developed various initiatives.

At the request of our local Public Health Office some SD85 schools will be offering school-based COVID-19 vaccination clinics for students age 12 years and older. Permission notices by Public Health will be sent home prior to students receiving the vaccination. Safety measures are in place and the Ministry of Education has asked that we support this initiative.

**AMENDED BOARD  
MEETING SCHEDULE  
2021-2022  
35/21**

Prescott/Garrett:  
That the 2021-2022 amended Board Meeting Schedule is approved as circulated.

**CARRIED**

**SCHOOL CALENDAR  
UPDATE 2021-2022  
36/21**

Superintendent Christina MacDonald brought forward the amended 2021-2022 School Calendar.

Field/Prescott:

That the 2021-2022 School Calendar be approved as amended.

**CARRIED**

**SCHOOL STARTUP**

Superintendent Christina MacDonald provided an update on school startup. All of our schools have reported a great start up with all of our students and families. Students and families have been very respectful of the continued measures that have been put in place.

**DISBURSMENTS  
37/21**

Field/Hunter:

That the June 2021 disbursement statements be approved as circulated.

**CARRIED**

**38/21**

Field/Hunter:

That the July 2021 disbursement statements be approved as circulated.

**CARRIED**

**39/21**

Field/Hunter:

That the August 2021 disbursement statements be approved as circulated.

**CARRIED**

**ANNUAL FINANCIAL  
STATEMENT APPROVAL  
40/21**

The Board reviewed the 2021-22 Annual Financial Statement at the Committee of the Whole Meeting and that the Annual Financial Statement receive approval.

Field/Garrett:

That the 2021-22 Annual Financial Statement be approved.

**CARRIED**

**CAPITAL BYLAW  
2021/22**

The Chair asked trustees if there was any objection to approving three readings of Capital Bylaw 2021-22 in one meeting. There was no objection.

**41/21**

Prescott/Field:

That the 2021-22 Capital Bylaw receive 1st reading.

**CARRIED**

- 42/21** Prescott/Field:  
That the 2021-22 Capital Bylaw receive 2nd reading. **CARRIED**
- 43/21** Prescott/Field:  
That the 2021-22 Capital Bylaw receive 3rd and final reading. **CARRIED**
- ENROLLMENT UPDATES 2021-2022** Assistant Superintendent Rena Sweeney reviewed the 2021-22 enrollment report. So far, enrollment is up 34 students from the projected enrollment.
- STAFFING UPDATES** The Assistant Superintendent reported staffing levels are currently being reviewed.
- TTOC UPDATES** The Assistant Superintendent reported that we currently have a posting open for TTOCs until the end of October. We have 19 TTOCs available for full-time work and 7 for part-time work.
- LEADERSHIP TRAINING DAYS** The Assistant Superintendent shared the agenda for the two leadership training days held on August 31<sup>st</sup> and September 1<sup>st</sup>.
- BUSINESS ARISING:** No business arising.
- NEW BUSINESS:** No new business.
- TRUSTEE SHARING:** Vice-Chair Field discussed his attendance at Port Hardy PAC meetings, all of which were well attended by parents.  
  
Trustee Prescott and Chair Wishart noted that the PAC meetings they attended were also well attended.
- BCPSEA** Vice-Chair Field shared that the BCPSEA Symposium will be held virtually November 3<sup>rd</sup> and 4<sup>th</sup>.
- FNEC** Trustee Hunter stated there were no updates at this time. A date will be announced for the FNEC meeting for some time in October.
- BCSTA** Trustee Hunter will be attending the BCSTA Provincial Council as the Provincial Council representative.
- HEARING OF DELEGATES** No hearing of delegates.

**STUDENT TRUSTEES** No student Trustees were present.

**DPAC** No DPAC Representative was in attendance.

**VINTA** VINTA President Jason Voth reviewed his written brief to the Board. Topics discussed were TTOCs, virtual joint bargaining training, provincial funding and trauma informed practice.

**CUPE** No CUPE representative was in attendance.

**QUESTION PERIOD  
(10 MINUTES  
MAXIMUM)** No questions were presented to the Board.

**ADJOURNMENT  
44/21** Prescott:  
That the regular meeting of September 20, 2021 be adjourned  
(6:34 pm)

**CARRIED**

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Chairperson of the Board

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Acting Secretary Treasurer