

PUBLIC MINUTES OF THE IN-CAMERA MEETING OF
THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)

October 07, 2019

CALL TO ORDER:

The meeting was called to order by, Leighton Wishart, Chairperson of the Board of Education, at North Island Secondary School, Port Hardy, B.C. at 3:01 pm with the following in attendance:

Paul Cann, Trustee
Jeff Field, Vice-Chair
Lawrie Garrett, Trustee
Eric Hunter, Trustee
Carol Prescott, Trustee

Not in Attendance: Leanne Farrell, Trustee

**APPROVAL OF
MINUTES
59/19**

Hunter/Prescott:
That the minutes of the in-camera meeting of September 09, 2019 be adopted as circulated.

CARRIED

**APPROVAL OF PUBLIC
MINUTES
60/19**

Hunter/Prescott:
That the public minutes of the in-camera meeting of September 09, 2019 be adopted as circulated.

CARRIED

**ADDITIONS TO THE
AGENDA**

There were no additions to the agenda.

**ADOPTION OF THE
AGENDA
61/19**

Cann/Garrett:
That the in-camera agenda be adopted as amended.

CARRIED

**EXCLUDED PRF #10/19
62/19**

Hunter/Cann:
That the Excluded P.R.F. #10/19 be adopted as circulated.

CARRIED

**SECRETARY TREASURER
INTERVIEW PROCESS**

Superintendent, Ms. Carol Robertson, advised that there will be a shortlisting process for Secretary-Treasurer applicants on October 8; that the interview process will take place on October 22; and that the Assistant Superintendent, along with the Manager of Operations & Maintenance, will provide the shortlisted candidates a quick tour of the district on October 21. Trustees expressed their interest in taking part in the October 8 shortlisting and the October 22 interviewing process.

**CUPE PRF #10/19
63/19**

Garrett/Hunter:
That the CUPE P.R.F. #10/19 be adopted as circulated.

CARRIED

GRIEVANCE UPDATES

Secretary-Treasurer, Mr. John Martin informed the Board of a couple new grievances and will provide an update at the next meeting.

VINTA PRF #10/19

Field/Hunter:
That the VINTA P.R.F. #10/19 be adopted as circulated.

64/19

CARRIED

GRIEVANCE UPDATES

Assistant Superintendent, Ms. Christina MacDonald stated that there are no new grievances to report.

**PERSONNEL
COMMITTEE –
EXCLUDED
COMPENSATION**

Executive Assistant, Ms. Christine Ley was asked to leave the room for the discussion of Excluded Compensation.

Ms. Ley left the room at 3:17 pm.

65/19

Prescott/Garrett

That based on performance and service, application be made to BCPSEA to move nine excluded members of staff to the second step on their respective salary grids effective August 1, 2019 and two effective July 1, 2019.

CARRIED

66/19

Prescott/Hunter

That application be made to BCPSEA to increase the salaries of all excluded members of staff by 1.75% (PVP group effective August 1, 2019 and exempt group effective July 1, 2019).

CARRIED

67/19

Field/Prescott

That based on performance and service, application be made to BCPSEA to move one of the administrators to the second step on their salary grid effective August 1, 2019, subject to approval and reimbursement from the Ministry of Education.

CARRIED

ADJOURNMENT

68/19

Prescott:

That the in-camera meeting of October 07, 2019 be adjourned (3:50 p.m.).

CARRIED

Chairperson of the Board

Secretary-Treasurer