

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

June 11, 2018

CALL TO ORDER:

The meeting was called to order by Leighton Wishart, Chairperson of the Board of Education, at The School Board Office, Port Hardy, B.C. at 6:02 p.m. with the following in attendance:

Jeff Field, Trustee
Eric Hunter, Trustee
Werner Manke, Trustee
Carol Prescott, Trustee
Lyn Skrlac, Trustee

Absent: Danita Schmidt, Trustee

WELCOME

Chairperson Wishart opened the meeting by acknowledging the traditional territories of the Kwak'wala speaking peoples.

Chairperson Wishart welcomed Leanne Farrell and Michelle Alfred who are considering running for school trustee.

**APPROVAL OF
MINUTES
40/18**

Hunter/Skrlac:
That the minutes of the May 14, 2018 meeting be adopted.

CARRIED

**ADDITIONS TO THE
AGENDA**

ID Review

**ADOPTION OF
AGENDA
41/18**

Hunter/Skrlac:
That the agenda be adopted as amended.

CARRIED

GALLERY WALK

Superintendent Carol Robertson invited trustees to view the 2017-2018 school inquiry plans on display in the Boardroom.

CORRESPONDENCE

Ms. Robertson shared a letter of acknowledgment from the Premier, recognizing the district's contribution to the K-12 Public School Next Generation Network.

**BAA COURSES
42/18**

Ms. Robertson shared revised course frameworks for BAA courses to be offered in each of the high schools next year. These frameworks were updated to fit with the revised curriculum.

Manke/Field:
That the following BAA courses be approved:
Forestry Exploration 11
Forestry Essentials 12
Outdoor Education 10
Shared Understanding 11
Learning Leaders 11

CARRIED

- POLE RAISING / AB. ED. SIGNING** Ms. Robertson attended the pole raising and Aboriginal Education Enhancement Agreement signing at NISS and shared a video produced by WFP that highlights the activities of the day. The ‘Namwiyut was an inspiring and wonderful example of school communities coming together and Ms. Robertson was proud to have had the privilege of attending.
- DEPUTY MINISTER’S MESSAGE** Ms. Robertson shared messaging from the Deputy Minister regarding the Ministry’s policy for student success. Key messages centered on intellectual, social and career development for the success of all students.
- DISBURSEMENT – MAY 2018 43/18** Field/Prescott
That the May 2018 disbursement statements be approved.
CARRIED
- 2017-2018 BUDGET BYLAW** Secretary Treasurer John Martin presented the Board with the 2018-2019 Budget Bylaw. It was unanimously agreed to by all trustees that the bylaw receive all 3 readings at this time.
- 44/18** Field/Manke:
That the 2018-2019 Budget Bylaw receive 1st reading.
CARRIED
- 45/18** Field/Manke:
That the 2018-2019 Budget Bylaw receive 2nd reading.
CARRIED
- 46/18** Field/Manke:
That the 2018-2019 Budget Bylaw receive 3rd and final reading.
CARRIED
- CES KINDERGARTEN GRADUAL ENTRY** Director of Instruction Christina MacDonald explained the gradual entry plan at Cheslakees for September. Extending gradual entry will help ease student transition into Kindergarten by reducing stress, promoting positive relationships, and building rapport with parents. Instructional hours still fall within the minimum number required by School Calendar Regulations.
- LANGUAGE SYMPOSIUM** Ms. Robertson and Ms. MacDonald attended a Language Symposium in Nanaimo, where Irene Isaac presented on the work SD85 is doing towards language revitalization.
- ID REVIEW** Trustee Manke suggested it may be time to review the ID badge policy to ensure that the Board is doing all it can to ensure student and staff safety.
- POLICY COMMITTEE** PM 5-135 was amended to include additional sections to address suicide completion and received first reading at the December meeting.

47/18

Field/Prescott:

That PM 5-135 Suicide Intervention receive 2nd reading.

CARRIED

48/18

Field/Prescott:

That PM 5-135 Suicide Intervention receive 3rd and final reading.

CARRIED

Housekeeping changes were made to PM 1-50 to reflect new legislation and increases to trustee allowances.

49/18

Field/Prescott:

That amendments to PM 1-50 Trustee Remuneration be approved.

CARRIED

The term “extraordinary” was removed from PM 3-60 as it pertains to travel costs incurred by Board representatives, allowing trustees to claim regular travel expenses to and from Board meetings.

50/18

Field/Prescott:

That amendments to PM 3-60 Travel Expenses be approved.

CARRIED

PM 2-180 was amended to align with Ministry guidelines for physical restraint and seclusion in school settings. Amendments include follow-up procedures when restraint or seclusion are used in emergency situations.

51/18

Field/Prescott:

That PM 2-180 Integration, Inclusion, Seclusion and Physical Restraint be amended, receive 1st reading, and be circulated for feedback.

CARRIED

Amendments were made to PM 5-20 to align with the Ministry’s Standard of Care for Students with Type 1 Diabetes. The Ministry approved form for administering insulin to students with Type 1 Diabetes has been appended to the policy.

52/18

Field/Prescott:

That PM 5-20 Administering Medicines to Students be amended, receive 1st reading, and be circulated for feedback.

CARRIED

As required by the Ministry, policies were drafted to meet the Financial Health Working Group’s recommendations for budget monitoring and reporting and for operating fund surplus.

53/18 Field/Prescott:
That PM 3-70 Accumulated Operating Surplus receive 1st reading and be circulated for feedback.

CARRIED

54/18 Field/Prescott:
That PM 3-80 Budget Monitoring & Reporting receive 1st reading and be circulated for feedback.

CARRIED

55/18 Field/Prescott:
That PM 3-90 Budget Development Guiding Principles receive 1st reading and be circulated for feedback.

CARRIED

Housekeeping amendments were made to PM 3-30 to remove obsolete references to locations where schools have been closed.

56/18 Field/Prescott:
That amendments to PM 3-30 Furniture Moving Allowance be approved.

CARRIED

Amendments to Bylaw #4 reflect area changes made by the Regional District of Mount Waddington and do not alter existing trustee electoral areas. It was unanimously agreed to by all trustees that the bylaw receive all 3 readings at this time.

57/18 Field/Prescott:
That School Trustee Elections Bylaw #4 be amended and receive 1st reading.

CARRIED

58/18 Field/Prescott:
That School Trustee Elections Bylaw #4 be amended and receive 2nd reading.

CARRIED

59/18 Field/Prescott:
That School Trustee Elections Bylaw #4 be amended and receive 3rd and final reading.

CARRIED

TRUSTEE SHARING Trustee Manke was pleased to see the increased enrolment at Fort Rupert School, reflecting that the Board had, at one time, considered closing the school. He attended the cultural celebration at Alert Bay and was delighted to see the pride exhibited by students as they presented their culture and how well-behaved and respectful the younger students were.

Trustee Hunter thought that the Principal did a wonderful job presenting the Fort Rupert School Plan, and appreciated her enthusiasm and plans for the future. He attended the NISS graduation ceremony and saw restoration and recognition of First Nations culture.

Chair Wishart attended the Hero of the Year Awards, the PHSS PAC meeting, and the retirement luncheon at Eagle View for Malcolm Fleeton and Sharon Campbell. He participated in the No Drugs/Alcohol Walk, and attending the NISS and PHSS graduation ceremonies where more than \$110,000 in scholarships were awarded through donations from local community members.

Trustee Field attended the retirement luncheon at Eagle View and enjoyed an excellent potluck with much reminiscing. He recognized the experience of Fort Rupert Staff and was pleased to see growing enrolment at the school. He attended the PHSS grad, and appreciated the generosity of community and the welcome dance performed by PHSS culture club students.

Trustee Prescott enjoyed the presentation of Eke Me-Xi students' videos created with the guidance of a CBC film crew. The videos documented personal experiences, cultural journeys, influential elders and feelings of self-worth. Ms. Prescott attended the honey bee fair at Sea View and was pleased to announce that the A.J. Elliott student who attended the Canada-wide Science Fair was awarded a bronze medal.

Trustee Skrlac wished everyone a happy and well-deserved summer break.

BCPSEA

Trustee Field had nothing new to report.

BCSTA

No report.

FNEC

There is a FNEC meeting on June 12th to work on Terms of Reference.

**DPAC
REPRESENTATIVE**

DPAC Chair Coral Emms had nothing new to report.

**CUPE
REPRESENTATIVE**

There was no CUPE report.

**VINTA
REPRESENTATIVE
ADJOURNMENT
60/18**

There was no VINTA report.

Skrlac:

That the regular meeting of June 11, 2018 be adjourned at 7:25 p.m.

CARRIED