

**SCHOOL DISTRICT NO. 85
(Vancouver Island North)**

CLASSIFICATION DESCRIPTION

GROUNDSPERSON

DEPARTMENT: Maintenance

JOB SCOPE

Reports to Manager of Operations and Maintenance Services.
Responsible for the maintenance and improvement of all school district grounds and the operation and care of all related equipment.
Works without close supervision.

MAJOR DUTIES AND RESPONSIBILITIES

Performs a variety of tasks related to the repair and maintenance of school district grounds.
Plans and develops a schedule for grounds upkeep.
Develops, maintains and upgrades lawns, fields and gardens.
Operates and maintains related tools and equipment.
Maintains inventory record of grounds tools, equipment and supplies.
Works in conjunction with other maintenance staff in the installation and maintenance of playground equipment, fencing, culverts, storm drains and sidewalks.
Performs other duties necessarily incidental to those assigned above.

QUALIFICATIONS AND EXPERIENCE

Secondary school graduation (with Dogwood Certificate or equivalent).
Valid B.C. class 5 driver's licence.
Working knowledge of weed control procedures, pruning, horticulture and landscaping.
Ability to maintain good working relationships with school district staff and public.
Good interpersonal and communication skills.
Ability to understand and effectively carry out oral and written instructions.
Ability to plan and carry out an effective schedule with a minimum of supervision.
Knowledge of materials, methods and equipment used in grounds development and maintenance.
Ability to use tools, equipment and chemicals safely and skillfully.
Sufficient physical strength, stamina and co-ordination to permit the performance of heavy manual work outdoors in all weather.
Ability to estimate, lay out, assign and check work of assistants performing the assigned work.
At least two to three years of recent experience in all aspects of grounds and related equipment maintenance.

Revised Jun. 2003
Reviewed Apr. 2007
Reviewed Jun. 2010
Reviewed Jun. 2015
Reviewed Mar. 2019