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## REPRODUCTION AND USE OF COPYRIGHTED MATERIALS

### - POLICY -

The Board of Education does not condone or support the unauthorized reproduction or use of computer software, television or radio programs, audio or video software, printed matter or any other copyrighted or patented materials for which the rights are not owned by School District No. 85 or for which the rights are not in the public domain.

## REPRODUCTION AND USE OF COPYRIGHTED MATERIALS

### – REGULATION –

1. Photocopying of copyrighted materials will be done in compliance with School District policy and CanCopy regulations.
2. Any video materials for which rights are not owned by School District No. 85 will be used in compliance with our Public Performance Licence from Visual Education Centre or Audio Cine Films.
3. Reproduction of materials permitted by this policy shall be done for classroom/educational use only.

School district employees wishing to reproduce copyrighted materials should consult with the Computer/Instructional Resources Coordinator in order to obtain information regarding the process for obtaining the required permission.

2. An appropriate notice shall be placed on or near each piece of district equipment which is capable of making copies, such as

**“WARNING!  
COPYRIGHTED MATERIAL**

Duplicating this video cassette is in violation of the Canadian Copyright Act and school district policy.

Offenders are subject to prosecution under Chapter C-30, Section 17(4) of the Canadian Copyright Act. Duplication of this video cassette is in contravention of School District Policy PM2-2100/R.”

**“WARNING!  
COPYRIGHTED MATERIAL**

Duplicating this program is in violation of the Canadian Copyright Act and school district policy.

Offenders are subject to prosecution under Chapter C-30, Section 17(4) of the Canadian Copyright Act. Duplication of this program is in contravention of School District Policy PM2-2100/R.

Attempts to illegally duplicate this program may result in destruction of information on the disk and damage to the disk drive.”

3. Appropriate notification shall be given to all employees stating that the liability for wilfull infringement of copyright regulations is upon the person making or requesting the copy.