



# Vancouver Island North School District No. 85

PO Box 90, Port Hardy, BC V0N 2P0  
Tel (250) 949-6618 x 2226 ~ Fax (250) 949-8792

*“Bringing Learning to Life!”*

## VISA PURCHASING CARD PAYMENT REQUEST

Date: \_\_\_\_\_

TO: \_\_\_\_\_

FX: \_\_\_\_\_ PH: \_\_\_\_\_

FROM: \_\_\_\_\_

FX: \_\_\_\_\_ PH: \_\_\_\_\_

**Please apply the charges on invoice # \_\_\_\_\_ (copy attached) to our  
VISA purchasing card:**

\_\_\_\_\_ **EXP:** \_\_\_\_\_

Name on the card: \_\_\_\_\_

Thank you very much. Please don't hesitate to call if you have any questions or concerns.

Sincerely,