

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

February 11, 2019

CALL TO ORDER:

The meeting was called to order by Leighton Wishart, Chairperson of the Board of Education, at the School Board Office, Port Hardy, B.C. at 6:05 p.m. with the following in attendance:

Paul Cann, Trustee
Leanne Farrell, Trustee
Jeff Field, Trustee
Lawrie Garrett, Trustee
Eric Hunter, Trustee
Carol Prescott, Trustee

WELCOME

Chairperson Wishart opened the meeting by acknowledging the traditional territories of the Kwakiutl First Nation and the Kwak'waka speaking peoples.

**APPROVAL OF MINUTES
01/19**

Hunter/Farrell:
That the minutes of the December 10, 2018 meeting be adopted.

CARRIED

**ADDITIONS TO THE
AGENDA**

1. Enrollment Projections – Secretary Treasurer
2. Field Trip Request – Assistant Superintendent
3. BCSTA and Provincial Council – Trustee Field/Trustee Prescott
4. FNEC – Trustee Field
5. Health Network – Trustee Farrell
6. Presentations: Ms. Christina MacDonald and Ms. Irene Isaac –
Chair Wishart

**ADOPTION OF AGENDA
02/19**

Garrett/Hunter:
That the agenda be adopted as amended.

CARRIED

**PRESENTATIONS – MS.
CHRISTINA MACDONALD
AND MS. IRENE ISAAC**

Chair Wishart announced that Ms. Christina MacDonald's position has been changed from Director of Instruction to Assistant Superintendent effective immediately.

Chair Wishart then announced that Ms. Irene Isaac, District Principal of First Nations Programs has been made continuing effective immediately.

CERTIFICATE

Chair Wishart announced that School District No. 85 was nominated for the 46th Annual Business Excellence Awards.

MINUTES OF THE REGULAR MEETING – February 11, 2019 - PAGE 2

LEGAL BULLETIN	Chair Wishart referred to the Legal Bulletin regarding Provincial Cannabis Legislation provided in the public Board package.
2019/20 CALENDAR – LETTER FROM NISS PAC CHAIR	Chair Wishart referred to the letter from NISS PAC Chair in the public Board package regarding the 2019/20 calendar.
SPECIAL ED AUDIT	Superintendent Ms. Carol Robertson announced that the Special Education Audit has been postponed due to weather and is tentatively rescheduled for Tuesday, February 19 – Friday, February 22, 2019.
MENTAL HEALTH GRANT	Ms. Robertson announced that SD85 received a \$37,000 grant to support mental health and well-being. Ms. Isaac is in charge of working with schools, staff, and community to determine priorities for areas such as promoting well-being, Trauma Informed Practice, Social and Emotional Learning (SEL), and Mental Health Literacy (MHL).
DATA MEETINGS	Ms. Robertson explained that as we reviewed data from the Ministry of Education, we found some discrepancies. Ms. Robertson reviewed the information with principals and noted that some students no longer with our district are still counted in our numbers. A meeting was held with the Ministry Data Team to discuss the discrepancies and it was found there were errors affecting success rates and skewing Equity Scan data. The errors are currently being worked on and once corrected will show more accurate data going forward.
DISBURSEMENTS – DECEMBER 2018 03/19	Field/Farrell: That December 2018 disbursements statement be approved as circulated.
	CARRIED
DISBURSEMENTS – JANUARY 2019 04/19	Field/Farrell: That January 2019 disbursements statement be approved as circulated.
	CARRIED
AMENDED BUDGET	Secretary-Treasurer Mr. John Martin presented the 2018-2019 Amended Annual Budget Bylaw for approval. Trustees unanimously agreed that the bylaw would receive all three readings at this time.
05/19	Field/Prescott: That the 2018-2019 Amended Budget Bylaw receive 1 st reading.
	CARRIED
06/19	Field/Prescott: That the 2018-2019 Amended Budget Bylaw receive 2 nd reading.
	CARRIED

07/19

Field/Prescott:

That the 2018-2019 Amended Budget Bylaw receive 3rd reading.

CARRIED

SEISMIC UPGRADES

Manager of Operations and Maintenance Mr. Darby Gildersleeve advised that four schools were identified by the engineers from David Nairne and Associates as the highest priority for seismic upgrading. Mr. Gildersleeve asked that the Board suggest the order in which they would like to see these schools' upgrading completed in the case of less than four being approved at one time. Discussions took place around the table with a final list prioritizing the schools.

08/19

Farrell/Cann:

That the list of the four schools prioritized by the engineers for seismic upgrades in order of urgency be as follows: Sea View Elementary Jr. Secondary, AJ Elliott Elementary, Alert Bay Elementary, and Fort Rupert Elementary.

ENROLLMENT

Mr. John Martin announced that the projected September 2019 enrollment will be about sixty students lower than 2018. Mr. Martin noted that there is a potential to return to funding protection again.

CALENDAR 2019/2020

Assistant Superintendent Ms. Christina MacDonald noted that the date for Family Day has been corrected on the 2019-2020 school calendar. The Board began discussions on the placement of the two week Spring Break for 2019-2020 recognizing that any changes need to be discussed with VINTA. Trustee Field noted that information from BCPSEA was that all other districts on Vancouver Island have a two week Spring Break for the 2019-2020 school calendar year not tied into Easter.

Prescott/Farrell:

That the Board enter into negotiations with VINTA to discuss a two week Spring Break for the 2019/2020 school calendar year with a placement at the end of March.

PRO-D DAY

Ms. Christina MacDonald reported that Augmented Communication Training by SETBC took place during the January In-service. Ms. MacDonald advised that there will be five place-based educational outings for the upcoming In-service/Pro-D on February 22, 2019 along with Google Classroom and a Google Read & Write by SETBC. A Planning Committee meeting will take place this week.

FIELD TRIP REQUEST

Ms. MacDonald presented a field trip request for Board Approval

09/19

Field/Prescott:

That the Grade 7 Sunset Elementary School, Sea View Elementary Jr. Secondary School, and AJ Elliott Elementary School field trip to Victoria from June 17 to June 21, 2019 be approved.

CARRIED

SEAT BELTS

Mr. Gildersleeve reported that insurance is not available for retrofit buses nor would it be funded by the Ministry. Mr. Gildersleeve recommends that future buses purchased come with seatbelts and the first ones purchased be assigned to the Port Alice and Woss runs. A question was raised regarding the logistics of bus drivers being responsible for ensuring all children remain buckled. Mr. Gildersleeve noted that this issue is currently being discussed.

10/19

Prescott/Field:

That future buses purchased be ordered with seatbelts already installed and that the first buses purchased with seatbelts be assigned to the Port Alice and Woss runs.

CARRIED

STRATEGIC PLAN

Ms. Robertson discussed the overview of the process of the new Strategic Plan.

POLICY COMMITTEE

11/19

Field/Prescott:

That PM 3-60 Travel Expenses receive approval for housekeeping changes.

CARRIED

12/19

Field/Prescott:

That PM 4-10 Evaluation of Employees Not covered by Collective Agreements receive 2nd and 3rd reading.

CARRIED

PM 4-100 Impairing Substances in the Workplace was discussed. Secretary-Treasurer Mr. John Martin was directed to review feedback received and speak to BCPSEA for further clarification.

Ms. Christina MacDonald was directed to review feedback received for PM 2-180 Integration, Inclusion, Seclusion, and Physical Restraint.

13/19

Field/Prescott:

That new policy PM 6-35 Flag Protocol receive 1st reading and be circulated for feedback.

CARRIED

14/19

Field/Prescott:

That policy PM 4-35 Non-Certified Teacher Replacements receive approval of housekeeping amendments.

CARRIED

15/19

Field/Prescott:

That PM 2-340 Student Transportation receive approval of housekeeping amendments.

CARRIED

It was agreed that PM 2-340 Student Transportation be brought back to the table at the next policy meeting to discuss the walk limits.

MDI

Trustee Garrett reported on teacher concerns brought to him on privacy and confidentiality regarding student information requested for MDI. Ms. MacDonald explained that the personal information requested for the survey is to prevent duplication but is removed before being sent to researchers and that all Canadian and BC privacy laws are followed.

TRUSTEE SHARING

Trustee Prescott reported that there were very few students at SVEJSS during their school visit as most were on a school ski trip. She noted that they had a nice conversation with the principal and a quick tour of the building.

Trustee Wishart noted that their visit was uneventful as there were very few students at the school.

BCPSEA AGM

Trustee Field reported on the BCPSEA AGM and referred to the panel discussion that took place noting that a researcher has expressed interest in BC teacher bargaining due to its rich source of bargaining innovations. Trustee Field noted that the general message was that without interference, the system works well. As a point of interest, Trustee Field reported that the Cowichan district have started a partnering program with UVIC where students are receiving dual credit. These students are also doing their practicums with the school district. It hopes to retain some of the students as employees. Trustee Field suggested this may be something SD85 can explore as well.

BCSTA PROVINCIAL COUNCIL

Trustee Prescott reported on BCSTA Provincial Council stating that most of the new business was set on the new funding proposals. She noted that there were assurances made that the Ministry is exploring a new process and basically looking at geographical differences, special needs, and then divvying up the rest. The Ministry is now in search of more input.

Trustee Prescott will forward an input request to the Board so she can submit a report by March 29th. Trustee Prescott will also forward an email to the rest of the trustees on motion tracking.

FNEC

Trustee Hunter reported on the recent FNEC meeting where the FNEC Terms of Reference were updated. The number of required meetings per year was changed from four to three, and a new Chair, John Powell was appointed. Trustee Hunter also reported that FNEC recognized Kaleb Child's resignation from SD85 along with their unanimous vote to continue Irene Isaac as District Principal of First Nation Programs. Trustee Field asked that FNEC minutes be received by the Board and included in Board packages as done previously.

HEALTH NETWORK

Trustee Farrell reported on the Health Network meeting that took place on February 6, 2019. Discussions at the meeting included the change to the community transportation system. Trustee Farrell advised that information was provided on the programs available to students unable to afford school supplies. It was also reported there will likely be a program in the Fall through the Salvation Army Food Banks where backpacks with school supplies will be available to students in need at the secondary school level.

DPAC REPRESENTATIVE

DPAC Chair, Mr. Jason Lansdowne announced that he has stepped in as DPAC Chair after the last chair stepped down.

VINTA REPRESENTATIVE

VINTA President, Mr. Shawn Gough congratulated Mr. Lansdowne on his new appointment as DPAC Chair, then referred to the information reported on the Health Network that a lot of supplies are purchased by teachers. Mr. Gough discussed the upcoming budget and urged the Board to agitate the Ministry to add more money to the budget for next year. Mr. Gough talked about the Funding Formula Review noting he will likely be representing the BCTF and expressed his concerns for smaller districts with the new funding model. Mr. Gough recognized that trustees made a decision to reopen negotiations and that he will take this to his members.

**CUPE
REPRESENTATIVE**

Ms. Jody Welch expressed that it is not the two week break but the loss of pay that is the concern for CUPE, noting that it creates a two tier system.

STUDENT TRUSTEE

PHSS Student Trustee Mr. Patrick Miller stated that he would like to see the Spring Break come a little earlier as with the other districts on the island.

QUESTION PERIOD

A parent stated that she was pleased to hear the Spring Break will be discussed and asked that in the future SD85 look at other districts to follow what they are doing. The parent also noted that there are other districts that create extra-long weekends by planning Pro-D days on a Friday or Monday of a long weekend and requested that SD85 consider this type of placement of Pro-D days in the future.

One parent spoke to their appreciation of the discussions around the calendar and recognized CUPE concerns. This parent also brought up Capital Funding opportunities that may be available to assist with the seismic upgrading of schools, especially those that are designated emergency centers.

**ADJOURNMENT
16/19**

Prescott:

That the regular meeting of February 11, 2019 be adjourned at 7:44 p.m.

CARRIED

Chairperson of the Board

Secretary-Treasurer