

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

**December 10, 2018**

**CALL TO ORDER:**

The meeting was called to order by Leighton Wishart, Chairperson of the Board of Education, at North Island Secondary School, Port McNeill, B.C. at 6:00 p.m. with the following in attendance:

Paul Cann, Trustee  
Leanne Farrell, Trustee  
Jeff Field, Trustee  
Lawrie Garrett, Trustee  
Eric Hunter, Trustee  
Carol Prescott, Trustee

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**WELCOME**

Chairperson Wishart opened the meeting by acknowledging the traditional territories of the Kwakiutl First Nation and the Kwak'waka speaking peoples.

**APPROVAL OF MINUTES  
80/18**

Hunter/Farrell:  
That the minutes of the November 19, 2018 meeting be adopted.

**CARRIED**

**ADDITIONS TO THE  
AGENDA**

2019 – 2020 School Calendar - Parents

**ADOPTION OF AGENDA  
81/18**

Field/Prescott:  
That the agenda be adopted as amended.

**CARRIED**

**2019-2020 SCHOOL  
CALENDAR**

Parents expressed their appreciation of the two week Spring Break for the 2019-2020 calendar but voiced their concerns regarding the placement of the break. Parents' concerns were that children will miss out on tournaments, Spring Break Camps, and other opportunities scheduled during March when most other districts on Vancouver Island will be holding their Spring Break. The parents also noted that the survey letter sent out to parents only stated that Easter Break was "being looked at" and felt they should have been consulted before a final date was chosen. The parents formally requested that the Board reconsider the placement of 2019-2020 Spring Break to realign it with the majority of rest of the Vancouver Island school districts. Chair Wishart thanked the parents for their presentation stating their concerns will be taken under advisement.

**SEISMIC ASSESSMENT  
UPDATE**

Maintenance and Operations Manager, Darby Gildersleeve introduced Mr. Andy Mill and Ms. Sarah Moncks, structural engineers from David Nairne and Associates who presented their findings on the seismic assessments completed on SD85 school buildings. The presenters

discussed details of their findings which outlined what schools were rated high, medium, or low risk. The presenters noted the objective is to eliminate all high-risk schools and the next step for SD85 would be to submit documents for funding requests for the schools/areas considered the highest risk (H1). Mr. Mill believed that there would most likely be a funding priority for SD85 due to being located in a higher risk area.

**PAN-CANADIAN  
ASSESSMENT PROGRAM  
(PCAP)**

Superintendent Ms. Carol Robertson provided the Board with correspondence from the Pan-Canadian Assessment Program (PCAP) thanking the district for their contribution and support.

**STRATEGIC PLAN**

Ms. Robertson made a request to the Board to form a sub-committee to develop a new strategic plan. Ms. Robertson then reviewed the general timeline to develop the strategic plan. The sub-committee would meet in February 2019 to develop a Thoughtexchange survey. The sub-committee would review the Thoughtexchange results in April 2019 and develop a new strategic plan by June 2019. Ms. Robertson asked that trustees with an interest in sitting on the Strategic Plan sub-committee to email her or Executive Assistant, Ms. Christine Ley.

**SOGI**

Ms. Robertson advised that District Principal of Aboriginal Programs, Ms. Irene Isaac recently attended a SOGI workshop. Ms. Robertson provided a handout to the Board with information obtained from the workshop including links to SOGI evidence-based facts and parent resources.

**AUDIT**

Ms. Robertson announced that there will be a Compliance Audit for Special Education by the Ministry taking place during the week of February 11, 2019. Ms. Robertson gave an overview of the audit process noting that a great amount of work was completed last year on the Special Education files and that she is confident we will do well with the audit.

**DISBURSEMENTS  
82/18**

Field/Garrett:  
That the November, 2018 disbursements statement be approved.

**CARRIED**

**FUNDING MODEL**

Mr. John martin stated that there is nothing to report at this time as the Funding Model has not yet been officially released.

**2019-2020 CALENDAR –  
CORRECTION OF FAMILY  
DAY**

Director of Instruction, Ms. Christina MacDonald noted the correction of Family Day from February 11<sup>th</sup> to February 18<sup>th</sup> on the 2019-2020 Calendar.

**SOGI UPDATE**

Trustee Garrett inquired about the availability of gender neutral washrooms for students throughout SD85 schools. Ms. Robertson

informed the Board that six (6) of our schools currently have gender neutral washrooms available to students; four (4) schools advised that they are able to convert if required; and one (1) school is unsure of converting until discussed with maintenance. Trustee Garrett feels the LGBTQ+ policy may be dated. Ms. Robertson advised that this is currently being looked at.

**CHILD CARE FACILITIES**

Trustee Cann advised that during the BCSTA Academy he learned that there is funding available for local projects towards providing childcare for students and that anyone interested should speak with their local PAC and/or Trustee. Information can be found under the Ministry of Childcare BC. Mr. Martin noted that there is already one application submitted by NICCCS for a childcare program to use the building behind Port Hardy Secondary School.

**DIGITAL FOOTPRINT**

Trustee Cann requested a motion to bring in an instructor to educate the Board on its Digital Footprint. Chair Wishart advised this will be looked into and possibly take place during a future Committee of the Whole.

**TRUSTEE SHARING: NISS SCHOOL VISIT AND BCSTA TRUSTEE ACADEMY**

Trustee Farrell stated that this was her first academy and that she felt empowered and invigorated to learn about the education system.

Trustee Prescott found the academy very interesting with a number of valuable presentations. She noted one presenter spoke about an important reminder for trustees to bring requests and considerations to the full Board and not to make promises you may be unable to keep.

Trustee Field found government representatives very refreshing and impressive at the academy. He also noted the New Deputy Minister of Education had a good news story that included excellent rankings from BC. Trustee Field felt that the NISS school visit was enjoyable as always and seeing the Kindergarten students from CES joining in song with the NISS students' singing and drumming gave a great sense of community.

Chair Wishart also noted he was very impressed with the visit to North Island Secondary School.

**STUDENT TRUSTEE (NISS)**

Student Trustee, Mr. Clayton Harder noted there are not many events happening at the moment due to Student Council currently being revamped and feels the lack of events is resulting in a lack of unity among the students. Mr. Harder stated that they are working hard to produce larger events to entice students to be involved as a part of the school.

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**DPAC REPRESENTATIVE** DPAC Standing Vice-Chair, Mr. Jason Lansdowne stressed the importance of representation at meetings noting the next meeting will be in January, 2019.

**VINTA REPRESENTATIVE** VINTA President, Mr. Shawn Gough thanked the parents for coming to express their views. Mr. Gough noted there will be a meeting with the Deputy Minister this week to get answers regarding the Funding Review Model. Mr. Gough then wished everyone a Merry Christmas.

**CUPE REPRESENTATIVE** No representative for CUPE was in attendance.

**QUESTION PERIOD** Parents asked what the expected time frame is to receive a response to their concern of the placement of 2019-2020 Spring Break. Parents requested that when given a response, they are also provided with specific reasons for the outcome as it greatly affects the children. Chair Wishart advised that the review will take place soon but is unable to give a specific date at this time. Trustee Field added that there are many factors involved including the further addition to the number of minutes needed to be added to the instructional day.

**ADJOURNMENT 83/18** Prescott:  
That the regular meeting of December 10, 2018 be adjourned at 7:09 p.m.

**CARRIED**

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Chairperson of the Board

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Secretary-Treasurer