

**MINUTES OF THE INAUGURAL MEETING OF  
THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

**November 19, 2018**

**CALL TO ORDER:**

The meeting was called to order by John Martin, Secretary Treasurer of the Board of Education, at the School Board Office, Port Hardy, B.C. at 4:00 p.m. with the following in attendance:

Paul Cann, Trustee  
Leanne Farrell, Trustee  
Jeff Field, Trustee  
Lawrie Garrett, Trustee  
Eric Hunter, Trustee  
Carol Prescott, Trustee  
Leightan Wishart, Trustee

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**WELCOME**

Mr. John Martin, Secretary Treasurer opened the meeting by acknowledging the traditional territories of the Kwakiutl First Nation and the Kwak'wala speaking peoples.

**OATHS OF OFFICE**

Each of the seven trustees took an oath to office before the Secretary Treasurer.

**NOMINATION OF BOARD  
CHAIR**

Mr. Martin called for nominations for the position of Board Chair for the next year. Trustee Prescott nominated Trustee Wishart, who stated a willingness to accept the position if elected. There were no further nominations. Trustee Leightan Wishart was acclaimed as Board Chair. Chairperson Wishart assumed the Chair.

**APPROVAL OF MINUTES  
80/18**

Hunter/Field:  
That the minutes of the October 15, 2018 meeting be adopted.  
**CARRIED**

**ADDITIONS TO THE  
AGENDA**

FNEC Elected Positions (2 Reps and 2 Alternates) - Field

**ADOPTION OF AGENDA  
81/18**

Field/Prescott:  
That the agenda be adopted as amended.

**CARRIED**

**ELECTION OF BOARD  
VICE-CHAIR**

Chairperson Wishart called for nominations for the position of Board Vice-Chair. Trustee Prescott nominated Trustee Field, who stated a willingness to accept the position if elected. There were no further nominations. Trustee Field was acclaimed as Board Vice-Chair.

**ELECTION OF BCSTA  
PROVINCIAL COUNCILLOR  
AND ALTERNATE**

Chairperson Wishart called for nominations for the BCSTA Provincial Councillor and alternate. Trustee Field nominated Trustee Prescott as BCSTA Provincial Council Representative, who stated a willingness to accept the position. There were no further nominations. Trustee Prescott was acclaimed as BCSTA Provincial Councillor.

Trustee Field nominated Trustee Hunter as BCSTA Provincial Councilor Alternate, who stated a willingness to accept the position if elected. There were no further nominations. Trustee Hunter was acclaimed as BCSTA Provincial Councillor Alternate.

**ELECTION OF BCPSEA  
REPRESENTATIVE AND  
ALTERNATE**

Chairperson Wishart called for nominations for BCPSEA representative and alternate. Trustee Prescott nominated Trustee Field as BCPSEA Representative, who stated a willingness to accept the position if elected. There were no further nominations. Trustee Field was acclaimed as BCPSEA Representative.

Trustee Prescott nominated Chair Wishart as BCPSEA Alternate, who stated a willingness to accept the position if elected. There were no further nominations. Chair Wishart was acclaimed as BCPSEA Alternate.

**ELECTION OF FNEC  
REPRESENTATIVES (2)  
AND ALTERNATES (2)**

Chairperson Wishart called for nominations for two FNEC representatives and two alternates. Trustee Field nominated Trustees Prescott and Hunter as FNEC Representatives, and both stated a willingness to accept the positions if elected. There were no further nominations. Trustees Prescott and Hunter were acclaimed as FNEC Representatives.

Trustee Prescott nominated Trustees Garrett and Farrell as FNEC Alternates, and both stated a willingness to accept the positions if elected. There were no further nominations. Trustees Garrett and Farrell were acclaimed as FNEC Alternates.

**BOARD COMMITTEES**

Chair Wishart asked trustees to review the committees available and then contact him to advise which Board Committees they are interested in sitting on. Board Committees to be finalized at the December 10<sup>th</sup>, 2018 Board Meeting.

**TRUSTEE CONSENT FORM**

The BCSTA Canadian Anti-Spam Legislation Consent Form was provided for all trustees to sign at the end of the meeting.

**DISTRICT OF PORT HARDY  
- ZONING REQUEST**

Chair Wishart reviewed the re-zoning documents provided by the District of Port Hardy, specifically regarding the placement of an

entrance road at the end of Seaview Drive near Eagle View Elementary School. Chair Wishart noted that amongst the many concerns discussed at the town council meeting, was decreased student safety due to the projected increase in traffic from current plans for the entrance. Alternate plans for the entrance were also discussed which will come back to council to be voted on at the next council meeting.

**DISTRICT OF PORT HARDY  
– LETTER OF SUPPORT**

A request was received from the District of Port Hardy asking for a letter from the Board supporting the District's application for grant funding for the Port Hardy Recreation Revitalization Project which includes the relocation/rebuilding of the skateboard park originally funded almost entirely by local students.

**82/18**

Field/Farrell:

That the Board provide a letter of support for the District of Port Hardy's application for grant funding.

**CARRIED**

**EQUITY SCAN**

Superintendent Ms. Carol Robertson gave a brief overview of the recent Equity Scan meeting that was attended by PVPs, CUPE, and Senior Staff. The VINTA President was also invited to attend.

**ADMIN MENTORSHIP  
PROGRAM**

Ms. Robertson noted that the BCPVP Mentorship program is taking place again this year with Ms. Kathy Bedard and Ms. Lauren Deadman mentoring five of our new/recent Administrators through a job shadowing process.

**DISBURSEMENTS  
83/18**

Field/Prescott:

That October, 2018 disbursements statement be approved as circulated.

**CARRIED**

**BCPSEA SYMPOSIUM**

Secretary Treasurer Mr. John Martin noted that three senior staff attending the BCPSEA Symposium November 5 and 6, 2018. Mr. Martin shared that challenges were discussed including: local bargaining with VINTA and CUPE, dealing with the media, legalization of Cannabis, and a focus on student success in bargaining.

**CHARITABLE DONATIONS  
UPDATE**

Mr. Martin advised that a company in Campbell River, BC donated over \$80,000 in indoor playground and virtual reality equipment to our school district and that most items have already been delivered.

- BCSSA** Director of Instruction Ms. Christina MacDonald shared that a small team from SD85 attended the BCSSA conference on November 8 and 9, 2018 where several presenters spoke on the theme “Well Being in Schools”.
- TWO WEEK SPRING BREAK 2019/2020** Ms. MacDonald noted that VINTA voted 94% in favour of a two week spring break for the 2019/20 and following school years. Ms. Robertson noted there is a letter of understanding with VINTA to be signed. Ms. MacDonald then presented a request from the Pro-D committee to switch the February District Day and the May School-based day for the 2019/20 school year.
- 84/18** Prescott/Hunter:  
That the 2019/2020 school calendar be accepted with the proposed change that the February 21, 2020 District Pro-D day and the May 8, 2020 School-based Pro-D day be switched.
- CARRIED**
- SEAT BELTS** Manager of Operations and Maintenance Mr. Darby Gildersleeve provided information related to retrofitting current school buses with seatbelts with cost estimates around \$28,000 per bus. Discussions took place around the table including such issues as certification, liability, cost, bus driver responsibility, etc. Trustee Cann inquired about underwriters signing off on retrofitting the buses with seatbelts. Mr. Martin will contact Schools Protection Program for advice on liability issues. Further discussions also took place surrounding future purchases of buses already fitted with seatbelts.
- PATH BETWEEN SES AND NISS** Mr. Gildersleeve explained the Parent Advisory Committee’s concern brought forth surrounding the condition and safety of the walking path between Sunset Elementary School and North Island Secondary School. Mr. Gildersleeve reported that it was determined that stairs and railings would be required to ensure it was safe for everyone and that quotes to complete the work came in at \$12,000 - \$14,000. Other options were discussed around the table. Trustee Cann will contact Port McNeill PAC for further discussions about fundraising etc.
- CNC ROOM VENTILATION** Mr. Gildersleeve explained that there had been a ventilation issue in the CNC room at North Island Secondary. A risk assessment was completed resulting in the installation of a larger pipe. Ventilation will be monitored to ensure the issue has been corrected.

**TRUSTEE SHARING**

Trustee Prescott noted that this was her first visit to the Tacan site and was impressed with the orderliness and cleanliness of the operation. She expressed how much safer the environment felt because of these factors.

Trustee Field stated that he enjoyed his visit to the Tacan site and agreed with Trustee Prescott on the well-run facility.

Trustee Hunter also agreed the Tacan facility was very orderly and clean. He then expressed that he felt the cabinet maker was very skilled.

Trustee Farrell noted that she very much enjoyed the PHSS paint shop and meeting the painter. Trustee Farrell recommended that the board commend the Tacan site on a job well done.

Trustee Garrett expressed that he enjoyed the Tacan visit.

Trustee Cann felt Tacan was a very nice place and suggested digitizing all prints to free up work space in the building.

Trustee/Board Chair Wishart spoke about the contingency from Numata, Japan. He shared that the students visited Port Hardy Secondary on October 26, 2018 noting that the Japanese students spoke English very well. Chair Wishart also noted he observed that even with the language barrier, students from Port Hardy and Numata were able to communicate well.

**ORIENTATION**

Chair Wishart shared that Trustee Orientation went very well and a tremendous amount of information was provided.

**DPAC REPRESENTATIVE**

No representative for DPAC in attendance.

**STUDENT TRUSTEE**

No Student Trustees were in attendance.

**VINTA REPRESENTATIVE**

VINTA Local President Shawn Gough welcomed all and reminded everyone of the funeral service for former student Charlie Walkus.

**CUPE REPRESENTATIVE**

CUPE 2<sup>nd</sup> Vice-President Jody Welch expressed disappointment regarding the two week spring break noting that borrowing holidays for the extra week results in a loss of pay.

**ADJOURNMENT**  
**85/18**

Prescott:  
That the regular meeting of November 15, 2018 be adjourned at 5:44 p.m.

**CARRIED**

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Chairperson of the Board

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Secretary-Treasurer