

PUBLIC MINUTES OF THE IN-CAMERA MEETING OF
THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)

October 15, 2018

CALL TO ORDER:

The meeting was called to order by, Leightan Wishart, Chairperson of the Board of Education, at North Island Secondary School, Port McNeill, B.C. at 3:00 p.m. with the following in attendance:

Jeff Field, Trustee
Eric Hunter, Trustee
Werner Manke, Trustee
Carol Prescott, Trustee
Lyn Skrlac, Trustee

**APPROVAL OF
MINUTES
51/18**

Hunter/Skrlac:
That the minutes of the in-camera meeting of September 17, 2018 be adopted as circulated.

CARRIED

**APPROVAL OF PUBLIC
MINUTES
52/18**

Prescott/Skrlac:
That the public minutes of the in-camera meeting of September 17, 2018 be adopted as circulated.

CARRIED

**ADDITIONS TO THE
AGENDA**

Removal:
 'Personnel Matter' under Superintendent
Additions:
 Thank you
 Impairing Substances
 Support Staff Bargaining
 Offer from BCSTA: Facilitation Services

**ADOPTION OF THE
AGENDA
53/18**

Prescott/Manke:
That the in-camera agenda be adopted as amended.

CARRIED

CORRESPONDENCE

Director of Instruction, Ms. Christina MacDonald shared that VINTA gave notification of letters regarding FSAs to be handed out to parents.

**EXCLUDED PRF #10/18
55/18**

Manke/Hunter:
That the Excluded P.R.F. #10/18 be adopted as circulated.

CARRIED

THANK YOU

Superintendent, Ms. Carol Robertson expressed her thanks to the Board and presented retiring Trustees with tokens of appreciation.

**IMPAIRING
SUBSTANCES**

Ms. Robertson presented a letter from Island Health Medical Health Office and discussed items surrounding the retail of cannabis and other substances and how it relates to the school district. This item is to be added to the next Policy Committee Meeting.

**CUPE PRF #10/18
56/18**

Field/Manke:
That the CUPE P.R.F. #10/18 be adopted as circulated.

CARRIED

GRIEVANCE UPDATES

Secretary Treasurer, Mr. John Martin reported a new Step 1 CUPE grievance.

PERSONNEL MATTER

Ms. Alexis Woytowich, Administrative Assistant to the Secretary Treasurer was asked to leave the room at 3:21pm.

Mr. Martin presented a recommendation to the board regarding Ms. Woytowich.

Hunter/Skrlac:

That the Administrative Assistant to the Secretary Treasurer, Alexis Woytowich be made full time effective immediately.

CARRIED

Ms. Woytowich returned to the meeting at 3:24 pm.

**SUPPORT STAFF
BARGAINING**

Mr. Martin announced that a settlement has been reached between BCPSEA and support staff unions and it has been endorsed by the CUPE Presidents' Council. A ratification vote is still to come.

**BCSTA FACILITATION
SERVICES**

Mr. Martin made the Board aware that BCSTA is offering up to two days of paid facilitation time to Boards who wish to address specific items. Trustee Skrlac made a motion to use this to assist with the strategic plan.

57/18

Skrlac/Manke:

That the Board use the paid facilitation time offered by BCSTA to assist with the development of the new Strategic Plan.

CARRIED

The Superintendent will contact BCSTA to make the necessary arrangements.

**VINTA PRF #10/18
58/18**

Field/Prescott:

That the Excluded P.R.F. #10/18 be adopted as circulated.

CARRIED

GRIEVANCE UPDATES

Ms. MacDonald reported a new VINTA grievance that went directly to Step 3.

**NON-
NEIGHBOURHOOD
REQUESTS**

Ms. MacDonald shared a non-neighborhood request to continue to attending their current school. Past practice has been that students

continue to attend the current school if family moves during the school year.

Ms. MacDonald shared a non-neighbourhood request for two students.

59/18

Skrlac/Prescott:

That the non-neighbourhood enrolment request for two students to attend Fort Rupert Elementary School be approved.

CARRIED

SPRING BREAK

Ms. MacDonald noted that both parents and employee groups were mostly supportive of a two week Spring Break starting in 2020. She shared that discussions with VINTA regarding the two week spring break have resulted in a Letter of Understanding that still requires ratification from the union.

Skrlac/Hunter:

That the Board approve the Letter of Understanding with VINTA regarding a two-week Spring Break.

CARRIED

**ADJOURNMENT
60/18**

Prescott:

That the in-camera meeting of October 15, 2018 be adjourned (3:51 p.m.).

CARRIED

Chairperson of the Board

Secretary-Treasurer