

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

September 12, 2016

CALL TO ORDER:

The meeting was called to order by Leightan Wishart, Chairperson of the Board of Education, at School Board Office, Port Hardy, B.C. at 6:04 p.m. with the following in attendance:

Jeff Field, Trustee
Eric Hunter, Trustee
Werner Manke, Trustee
Carol Prescott, Trustee
Danita Schmidt, Trustee
Lyn Skrlac, Trustee

WELCOME

Chairperson Wishart opened the meeting by acknowledging the traditional territories of the Kwakiutl First Nation and the Kwak'waka speaking peoples.

**APPROVAL OF
MINUTES
70/16**

Hunter/Manke:
That the minutes of the June 13, 2016 meeting be adopted.
CARRIED

**ADDITIONS TO THE
AGENDA**

Correspondence - Email

**ADOPTION OF
AGENDA
71/16**

Manke/Schmidt:
That the agenda be adopted with additions.
CARRIED

**CORRESPONDENCE –
EMAILS**

Chairperson Wishart shared emails he received from parents requesting a change to the Christmas break.

Chairperson Wishart invited two Sunset parents to speak to the Board regarding their concerns around the school calendar. The parents requested that the Christmas break be amended to begin a week earlier than scheduled. The parents were informed that a consultation process for the drafting of the school calendar, that included CUPE, VINTA, and DPAC, took place in January and February of 2016 and that no recommendations for change were heard at that time. The two parents were also informed that changing the schedule at this late date would potentially negatively impact families and staff who have already made holiday plans, as well as have financial implications for the Board.

**BCSSA SUMMER
ACADEMY**

Superintendent Carol Robertson attended the BCSTA Summer Leadership Academy in Kelowna in August where she represented SD85 by presenting briefly on the District's Aboriginal Education programs and initiatives. She reported on upcoming changes to K-12

reporting and the revised 10 to 12 curriculum being trialed this year by some teachers.

BCPVPA SHORT COURSE

Ms. Robertson reported that Sheila McKee attended the BCPVPA Short Course at UBC in July.

NON-SEXIST ENVIRONMENT

Ms. Robertson shared the signed agreement of the District's and VINTA's commitment to a non-sexist environment.

SCHOOL START-UP

Ms. Robertson reported that the administrative team met for two days of professional development that included a review of critical incident protocols, an investigations workshop, and Envisio training.

**DISBURSEMENTS
JUNE AND JULY 2016
72/16**

Prescott/Field:
That the June 2016 and July 2016 disbursement statements be approved.

CARRIED

**AUDITED FINANCIAL STATEMENTS
73/16**

Secretary Treasurer John Martin shared the draft 2015-2016 audited financial statements for the Board's approval.

Field/Schmidt:
That the 2015-2016 audited financial statements be approved.

CARRIED

SUMMER CAPITAL PROJECTS

Manager of Operations and Maintenance Darby Gildersleeve reported on the work that was done to facilities during the summer that included renovations and repair work to the majority of schools.

TRANSPORTATION FUND

Mr. Martin reported that the District may qualify for \$118,000 in special funding that must be spent on transportation. Mr. Gildersleeve shared his proposal:

1. Hardware and software to track time and location of each bus.
2. Additional bus route to reduce travel time for Woss students.
3. Increased field trip budgets for remote schools to subsidize transportation costs and improve equity of opportunity for students who attend those schools.

74/16

Prescott/Manke:
That the Board approve submission of the transportation fund proposal to the Ministry of Education as presented by the Manager of Operations and Maintenance.

CARRIED

CRITICAL INCIDENT UPDATE

Acting Director of Instruction Deb Peters reported that principals and vice-principals reviewed suicide and child protection protocols at their pro-d meeting. Ms. Peters will be reviewing sudden death, lock down, and media issues protocols at the next p/vp meeting. Ms. Peters is working with community groups and District teams to

review protocols and will be connecting with First Nations communities as well.

GREASE TRAIL

Ms. Peters reported that, due to changes in staff and safety concerns, the Grease Trail field trip has been postponed. The trip will be revisited in the spring and schools will be looking for other opportunities for students in lieu if necessary

ROSE DINNER

Trustee Field shared his experience in June with the recognition of service for long-time employees and retirees. He asked that the Board consider reviewing the process.

REVIEWING BOARD PRIORITIES

Trustee Manke reminded the Board that it is halfway through its term. He would like the Board to consider a review of its priorities, including feedback, communication, and how to better support senior staff.

OVERSEES TRAVEL

Trustee Skrlac expressed her concerns regarding student overseas travel in light of the recent tragedy in Nice and the Nanaimo School District's response of cancelling overseas travel for students for the next two years. Ms. Robertson reminded trustees of the policies and procedures in place for the safety of SD85 students, and that the Board has final approval for all overseas field trips. There are no overseas field trips planned for SD85 students at this time.

BOARD MEETING SCHEDULE

A revised 2016-2017 Board Meeting schedule was presented for approval. There were no amendments to meeting times or locations, only changes to the dates and times of Port Hardy school visits.

75/16

Schmidt/Hunter:
That revisions to the 2016-2017 Board Meeting schedule be approved.

CARRIED

TRUSTEE SHARING

Trustee Schmidt attended the Eke Me-Xi graduation ceremony and found it to be an emotional and inspirational event.

Trustee Manke has connected with former students on Facebook. He enjoys hearing from former students on how they doing and gains much satisfaction from knowing that the District played a part in the lives of these individuals.

Chairperson Wishart reminded trustees of the upcoming local bi-election and referendum for the Port Hardy multiplex. He encouraged everyone to go out and vote.

BCSTA

Trustee Schmidt reminded trustees that September 23 is the last day to submit motions for the Provincial Council meeting that she will be attending in October.

- FNEC** Trustee Schmidt welcomed District Principal of Aboriginal Programs Irene Isaac. October 6 has been proposed for the next FNEC meeting if quorum can be reached.
- BCPSEA** Trustee Field will be attending the BCPSEA Symposium. He will be attending sessions on motivational interviewing, legal pitfalls, workplace health, and how to have highly intense conversations.
- DPAC REPRESENTATIVE** There was no DPAC representative.
- VINTA REPRESENTATIVE** VINTA President Shawn Gough welcomed trustees back. He reported a smooth start-up at schools and was pleased to hear that enrolment was up. He reported that teachers were happy to have received positive visits from senior staff and that he is looking forward to working with Ms. Peters and Ms. Isaac. He was also pleased to hear about the special transportation funding.
- Mr. Gough invited trustees to attend the November 14 non-instructional day and encouraged trustees to attend joint pro-d committee meetings. He stated that the BCTF remains skeptical of FSA testing and expressed his hope that the District will not opt to pilot the new FSA this year
- CUPE REPRESENTATIVE** CUPE Local 401 2nd Vice-president Jody Welch had nothing to report.
- ADJOURNMENT** Schmidt:
76/16 That the regular meeting of September 12 2016 be adjourned at 8:18 p.m.

CARRIED

Chairperson of the Board

Secretary-Treasurer