

**PUBLIC MINUTES OF THE IN-CAMERA MEETING OF  
THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

**September 11, 2017**

**CALL TO ORDER:**

The meeting was called to order by, Leighton Wishart, Chairperson of the Board of Education, at the School Board Office, Port Hardy, B.C. at 3:00 p.m. with the following in attendance:

Jeff Field, Trustee  
Eric Hunter, Trustee  
Werner Manke, Trustee  
Carol Prescott, Trustee  
Danita Schmidt, Trustee  
Lyn Skrlac, Trustee

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**APPROVAL OF  
MINUTES  
42/17**

Hunter/Manke:  
That the minutes of the in-camera meeting of June 12, 2017 be adopted as circulated.

**CARRIED**

**APPROVAL OF  
PUBLIC MINUTES  
43/17**

Hunter/Manke:  
That the public minutes of the in-camera meeting of June 12, 2017 be adopted as circulated.

**CARRIED**

**ADDITIONS TO THE  
AGENDA**

No Additions – The Acting Superintendent asked to reorder items in her report.

**ADOPTION OF THE  
AGENDA  
44/17**

Schmidt/Manke:  
That the in-camera agenda be adopted as amended.

**CARRIED**

**PERSONNEL**

The Acting Superintendent, Ms. Carol Robertson, informed the Board about an updated personnel matter.

Ms. Robertson informed the Board about the VP at NISS transferring to an LART vacancy at PHSS. She noted there will be an Acting VP at NISS until the end of the school year. The position will be posted in the spring.

**EXCLUDED PRF  
#09/17  
45/17**

Schmidt/Prescott:  
That the Excluded P.R.F. #09/17 be adopted as circulated.

**CARRIED**

**EVES INCIDENT**

Ms. Robertson spoke about an incident that happened at EVES over the summer and noted that the V-TRA team is working with students, staff, and partners.

**P/VP START UP MEETINGS**

Ms. Robertson informed the Board about the Principal and Vice Principal Meetings held on August 30/31, 2017.

**CUPE PRF #09/17 46/17**

Hunter/Manke:  
That the CUPE P.R.F. #09/17 be adopted as circulated.

**CARRIED**

**GRIEVANCE UPDATES**

The Secretary-Treasurer, Mr. John Martin, informed the Board that there are two new CUPE grievances, both related to accommodation issues.

**EXEMPT STAFF COMPENSATION**

Mr. Martin informed the Board that the government's reporting requirements for exempt staff compensation include Board awareness of the exempt staff compensation philosophy and knowledge of actual compensation received by senior staff.

**PSEC 47/17**

Skrlac/Manke:  
That the exempt staff compensation philosophy and the report on senior staff compensation be approved for submission to PSEC.

**CARRIED**

Mr. Martin reviewed correspondence with BCPSEA regarding moving all exempt staff to the initial step of their respective salary grids effective July 1, 2017 for the excluded staff group and August 1, 2017 for the PVP group.

**COMPENSATION 48/17**

Skrlac/Prescott  
That exempt staff be paid at the initial step of their respective pay grids, effective July 1, 2017 for the excluded staff group and August 1, 2017 for the PVP group.

**CARRIED**

**VINTA PRF #09/17 49/17**

Schmidt/Manke:  
That the VINTA P.R.F. #09/17 be adopted as circulated.

**CARRIED**

**GRIEVANCE UPDATES**

There were no new VINTA grievances to report.

**STAFFING**

Acting Director of Instruction, Ms. Christina MacDonald, reported to the Board that the district still has a few unfilled teacher positions.

**NEW BUSINESS**

Trustee Jeff Field asked trustees to assist him in completing the BCPSEA 2019 Collective Bargaining Survey.

Discussions took place regarding an email about reopening Quatsino School. It was agreed that the Chair would respond on behalf of the Board.

**ADJOURNMENT**  
**50/17**

Schmidt:  
That the in-camera meeting of September 11, 2017 be adjourned  
(4:16 p.m.).

**CARRIED**

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Chairperson of the Board

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Secretary-Treasurer