

**PUBLIC MINUTES OF THE IN-CAMERA MEETING OF  
THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

**December 12, 2016**

**CALL TO ORDER:**

The meeting was called to order by, Leighton Wishart, Chairperson of the Board of Education, at North Island Se, Port Hardy, B.C. at 3:30 p.m. with the following in attendance:

Jeff Field, Trustee  
Eric Hunter, Trustee  
Werner Manke, Trustee  
Carol Prescott, Trustee  
Danita Schmidt, Trustee  
Lyn Skrlac, Trustee

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<b>APPROVAL OF MINUTES 80/16</b>	Hunter/Schmidt: That the minutes of the in-camera meeting of November 14, 2016 be adopted.
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**CARRIED**

<b>APPROVAL OF PUBLIC MINUTES 81/16</b>	Hunter/Manke: That the public minutes of the in-camera meeting of November 14, 2016 be adopted.
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**CARRIED**

<b>ADDITIONS TO THE AGENDA</b>	Board initiated transfer
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<b>ADOPTION OF THE AGENDA 82/16</b>	Manke/Schmidt: That the in-camera agenda be adopted with additions.
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**CARRIED**

<b>EXCLUDED PRF #12/16 83/16</b>	Field/Manke: That the Excluded P.R.F. #12/16 be adopted as amended.
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**CARRIED**

<b>PERSONNEL 84/16</b>	Prescott/Field: That the Board accept the resignation of the vice-principal of North Island Secondary School effective December 31, 2016.
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**CARRIED**

Acting Superintendent Carol Robertson made recommendations for the posting of the vice-principal vacancy at NISS.

Administrative Assistant Lori Deacon was excused from the meeting at 3:45 p.m.

<b>85/16</b>	Field/Schmidt:
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That the Board approve the recommendations of the Acting Superintendent for the replacement and future posting of the Acting Director of Instruction position.

**CARRIED**

Secretary Treasurer John Martin was excused from the meeting at 4:05 p.m. and Ms. Deacon rejoined the meeting.

**86/16**

Manke/Field:

That the Board offer to extend the Secretary Treasurer's contract to July 31, 2018.

**CARRIED**

The Board discussed the Secretary-Treasurer position.

Mr. Martin rejoined the meeting at 4:15 p.m.

Ms. Robertson updated the Board on two personnel matters.

**EVALUATION**

Ms. Robertson discussed the evaluation of employees not covered by collective agreements.

**ENVISIO**

Ms. Robertson presented an executive summary of the actions and strategies taken so far this year by schools and district staff that align with the goals of the strategic plan.

**CUPE PRF #12/16  
87/16**

Prescott/Skrlac:

That the CUPE P.R.F. #12/16 be adopted as circulated.

**CARRIED**

**VINTA PRF #12/16  
88/16**

Schmidt/Hunter:

That VINTA P.R.F. #12/16 be adopted as circulated.

**CARRIED**

**GRIEVANCE  
UPDATES**

There are no new CUPE grievances. Mr. Martin reported one new VINTA grievance.

**SUPREME COURT  
OF CANADA**

Mr. Martin reported that BCPSEA continues to update Districts as follow-up to the Supreme Court decision.

**BOARD INITIATED  
TRANSFER**

Trustee Schmidt asked about the culture language position at Eagle View School.

**89/16**

Prescott:

That the in-camera meeting of December 12, 2016 be adjourned (5:12 p.m.).

**CARRIED**