



Vancouver Island North School District No.85

PO Box 90, Port Hardy, B.C. Canada V0N 2P0
Tel: (250) 949-6618 ~ Fax: (250) 949-8792

“Bringing Learning to Life!”

ANNOUNCING... PAYMENTS VIA DIRECT DEPOSIT

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- No more cheques lost in the mail or misplaced
- Payment details e-mailed to you

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Accounting dept. name & number:

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 - Banking details as supplied by your bank, for direct deposit
2. An e-mail address for payment notification: _____
3. Authorized signatory: _____
PLEASE PRINT NAME
4. Signature: _____

We look forward to your response and hope you will consider taking advantage of this paperless convenience. If you should have any questions or concerns, please don't hesitate to contact me.

Sincerely,

Cindy Rose

Accounts Payable/Receivable

Ph: 250 949-6618 ext. 2226

Fx: 250 949-8792

School District #85, PO Box 90, Port Hardy, BC V0N 2P0

crose@sd85.bc.ca