

TRUSTEE CODE OF CONDUCT SANCTIONS

- POLICY -

The Board has a strong commitment to ethical conduct. This includes the responsibility of trustees to properly use authority and to conduct themselves with appropriate decorum and professionalism.

- REGULATION -

1. Trustees shall:
 - 1.1 Carry out their responsibilities with reasonable diligence
 - 1.2 Keep confidential any personal, privileged or confidential information obtained in their capacity as a Trustee and not disclose the information except when authorized by law or by the Board to do so. Trustees shall not divulge the contents of private meetings, recognizing that a disclosure could seriously harm the Board's ability to conduct its business.
 - 1.3 Be fully conversant with Part 5 sections 55 to 64 of the School Act regarding a Trustee conflict of interest.
 - 1.4 Prior to discussion of any such subject matter at a public meeting declare any perceived conflict not take part in the discussion on the matter nor vote on it. In addition not discuss the matter outside the meeting with other trustees nor exert influence on the decision in which the Trustee has a conflict of interest.
 - 1.5 In addition to the requirements in 1.4 leave the meeting immediately if the subject matter to which the Trustee has a conflict of interest is discussed in a private meeting.
2. Although a Trustee is responsible for declaring a possible conflict of interest it is the fiduciary duty of all trustees and the Superintendent to protect the Board, and the Board and Superintendent have a duty to point out any apparent, potential or perceived conflict of interest when it appears.

3. A Trustee may request guidance from other trustees, the Board or the Superintendent in regard to personal conflict of interest matters.
4. Any declaration of conflict of interest at a public meeting shall be recorded in the minutes of the meeting. Any declaration of conflict of interest at a private meeting shall be recorded in the minutes of the next public meeting.
5. A Trustee shall not use their influence to obtain employment within the District for family members or friends and will not use their position for personal advantage or the advantage of friends and/or family.