

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

**October 15, 2018**

**CALL TO ORDER:**

The meeting was called to order by Leightan Wishart, Chairperson of the Board of Education, at North Island Secondary School, Port McNeill, B.C. at 6:00 p.m. with the following in attendance:

Jeff Field, Trustee  
Eric Hunter, Trustee  
Werner Manke, Trustee  
Carol Prescott, Trustee  
Lyn Skrlac, Trustee

---

<b>WELCOME</b>	Chairperson Wishart opened the meeting by acknowledging the traditional territories of the Kwakiutl First Nation and the Kwak'waka speaking peoples.
<b>APPROVAL OF MINUTES 67/18</b>	Field/Manke: That the minutes of the September 17, 2018 meeting be adopted. <p style="text-align:right"><b>CARRIED</b></p>
<b>ADDITIONS TO THE AGENDA</b>	Presentations: Goodbye Correspondence: Dr. Scott Benwell Letter New Business: Seatbelts on School Buses
<b>ADOPTION OF AGENDA 68/18</b>	Hunter/Manke: That the agenda be adopted as amended. <p style="text-align:right"><b>CARRIED</b></p>
<b>THANK YOU</b>	Board Chair, Mr. Leightan Wishart expressed his sincere appreciation to retiring Trustees Lynn Skrlac and Werner Manke recognizing their hard work while active members of the Board.
<b>SCOTT BENWELL LETTER</b>	Mr. Wishart read a letter from Scott Benwell, previous Superintendent of SD85 expressing his sincere appreciation to the Board and extending his congratulation to the new trustees.
<b>SCHOOL PLANS 69/18</b>	Prescott/Manke: That all school plans be approved.
<b>ISLAND HEALTH COMMUNICATION</b>	Superintendent, Ms. Carol Robertson referred to the Island Health Communication provided in the package noting that it was discussed at the policy meeting.
<b>THE GREAT SHAKEOUT</b>	Ms. Robertson reminded everyone that School District No. 85 will once again be participating in the Great Shakeout which will take place at 1018 a.m. on Thursday, October 18 <sup>th</sup> .

**DISBURSEMENTS**  
**70/18**

Hunter/Field:  
That the September, 2018 disbursements statement be approved.  
**CARRIED**

**SEISMIC ASSESSMENTS**  
**71/18**

Secretary Treasurer, Mr. John Martin referred to a report in the Board Package and turned the table over to Manager of Operations and Maintenance, Mr. Darby Gildersleeve. Mr. Gildersleeve gave an overview of the report from the engineering consultants regarding the ratings on school buildings throughout the district noting that the Ministry funding for structural improvements would be looked at for buildings with a H1 rating first. There will be recommendations for schools and a list of priorities provided with the next report. Trustee Skrlac inquired about how long it will take to have the recommendations taken care of. Mr. Gildersleeve advised that the Ministry has made these issues a priority.

**ENROLLMENT REPORT**

Director of Instruction, Ms. Christina MacDonald informed the Board that numbers are slightly above projection.

**EMPLOYEE ORIENTATION**

Ms. Christina MacDonald reported that the New Employee Orientation held on October 4, 2018 received lots of positive feedback. It was attended by 18 participants that included CUPE, VINTA, and excluded staff along with several presenters.

**FIELD TRIP FUNDING**

Trustee Field noted that the presenter for this discussion was unavailable however he noted that concerns arose from the last FRES PAC meeting that students from EVES and PHSS are able to take swimming lessons and the like without busing costs. Trustee Field advised that since the concern, he has discussed the issue with Mr. Martin and it was noted that FRES has access to places such as the beach and curling rink that other schools require busing to use. Trustee Field will bring this information back to the PAC.

**POLICY COMMITTEE**  
**72/18**

Field/Prescott:  
That PM 5-20 Administering Medicines to Students receive 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**CARRIED**

**73/18**

Field/Prescott:  
That PM 3-70 Accumulated Operating Surplus receive 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**CARRIED**

**74/18**

Field/Prescott:  
That PM 3-80 Budget Monitoring & Reporting receive 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**CARRIED**

**75/18** Field/Prescott:  
That PM 3-90 Budget Development Guiding Principles receive 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**CARRIED**

**76/18** Field/Prescott:  
That the current PM 4-10 Evaluation of Employees Not Covered by Collective Agreements be circulated for feedback.

**CARRIED**

**77/18** Field/Prescott:  
That PM 2-32 Health and Career Education receive 3<sup>rd</sup> and final reading.

**CARRIED**

**78/18** Field/Prescott:  
That the draft BCPSEA template policy on impairing substances be put into sd85 policy format and circulated for feedback.

**CARRIED**

**SEATBELTS ON SCHOOL BUSES**

Trustee Prescott recommended adding seatbelts to buses after recent reviews of bus rollovers and side-impacts. Staff were requested to investigate costs and options. Trustee Manke suggested starting with Sea View Elementary School bus and then this can be used bus for longer field trips.

**TRUSTEE SHARING**

Trustee Manke spoke about the hard work of the Board since he has been a member noting that school visits are a highlight.

Trustee Hunter stated his visit to A.J. Elliott was outstanding and felt they have a very accomplished principal. He also extended his well wishes to retiring Trustees Manke and Skrlac.

Trustee Field extended his well wishes to retiring Trustees Manke and Skrlac.

Trustee Prescott expressed her appreciation to retiring Trustees Manke and Skrlac for their wisdom and judgement and extended her well wishes. She also stated that her visit to A.J. Elliott was great noting their excellent three way conferencing for parents, students, and staff. Trustee Prescott shared that Cross Country Meet hosted by A.J. Elliott will be on October 24<sup>th</sup> and all trustees and SBO staff are invited.

Trustee Wishart felt that A.J. Elliott is a fantastic school and doing great things.

**DPAC REPRESENTATIVE**

No representative for DPAC in attendance.

**STUDENT TRUSTEE (NISS)** VINTA President Shawn Gough asked if Student Trustee could speak first and that this be the new order under the Hearing of Delegates on future agendas.

Student Trustee, Mr. Clayton Harder expressed his honour to be at the table and stated that he is looking forward to see what he can do for his school and students.

**VINTA REPRESENTATIVE** Mr. Gough expressed well wishes and thanks to both retiring Trustee Manke and Skrlac as well as congratulating the returning trustees and welcoming the new trustees.

Mr. Gough announced that some arbitration awards just came out regarding staffing and remedy. He noted that there is a semester two remedy award but is pleased it was never an issue in sd85. The same applies to the arbitration award for remedy rollover.

Mr. Gough noted there was a failure to fill arbitration out of Chilliwack that was done through the Labor Board which not usual. There is a provincial aspect to this arbitration particularly around 'what constitutes an emergency in schools. The arbitrators found even in cases where there is a shortage of TTOCs and regular staff members, it does not constitute an emergency and therefore the Board was not allowed to pull non-enrolling staff into classrooms. Mr. Gough spoke of recruitment and retention as a solution.

**CUPE REPRESENTATIVE** No representative for CUPE in attendance.

**ADJOURNMENT**  
**79/18** Skrlac:  
That the regular meeting of October 15, 2018 be adjourned at 6:56 p.m.

**CARRIED**

---

Chairperson of the Board

---

Secretary-Treasurer