

**SCHOOL DISTRICT NO. 85
(Vancouver Island North)**

CLASSIFICATION DESCRIPTION

BUS CLEANER

DEPARTMENT: Transportation

JOB SCOPE

Reports to the Manager of Operations and Maintenance.
May take direction from the Working Foreman – Transportation.
Maintains buses in a clean condition according to established standards and procedures.
Works without close supervision.

MAJOR DUTIES AND RESPONSIBILITIES

Maintains in a clean, safe and sanitary condition, the buses assigned.
Becomes thoroughly familiar with and follows established procedures for daily, monthly and annual cleaning duties.
Responsible for the care of tools, equipment and materials used, and for leaving the worksite in a safe condition.
Responsible for ensuring buses are in a secure condition when leaving.
Undertakes routine repairs using ordinary hand tools.
Reports maintenance problems to supervisor.
Performs other duties necessarily incidental to those assigned above.

QUALIFICATIONS AND EXPERIENCE

Secondary school graduation (with Dogwood Certificate or equivalent).
Ability to maintain good working relationships with other staff and the public.
Ability to understand and effectively carry out oral and written instructions.
Ability to arrange an effective work schedule under a minimum of direct supervision.
Working knowledge of materials, equipment and chemicals used in vehicle cleaning work.
Ability to use cleaning equipment and chemicals safely and skillfully.
Good health and sufficient strength and stamina to perform a variety of routine manual tasks in care, cleaning and minor maintenance of buses.
Valid WHIMS Certificate.
Valid class 5 B.C. driver's licence with an air brake endorsement.
Valid class 2 B.C. driver's licence with an air brake endorsement preferred.
One to two years of recent institutional custodial experience.
A Building Service Worker certificate may qualify for one year of experience.

Revised Mar. 2007
Reviewed Apr. 2007
Revised Jun. 2010
Reviewed Apr. 2011
Reviewed Jun. 2015
Revised Mar. 2019