

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

**April 08, 2019**

**CALL TO ORDER:**

The meeting was called to order by Leightan Wishart, Chairperson of the Board of Education, at the School Board Office, Port Hardy B.C. at 6:00 p.m. with the following in attendance:

Paul Cann, Trustee  
Leanne Farrell, Trustee  
Jeff Field, Trustee  
Lawrie Garrett, Trustee  
Eric Hunter, Trustee  
Carol Prescott, Trustee

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**WELCOME**

Chairperson Wishart opened the meeting by acknowledging the traditional territories of the Kwakiutl First Nation and the Kwak'waka speaking peoples.

**APPROVAL OF MINUTES  
24/19**

Hunter/Farrell:  
That the regular meeting minutes of the March 11, 2019 meeting be adopted.

**CARRIED**

**25/19**

Hunter/Farrell:  
That the special public meeting minutes of the March 15, 2019 meeting be adopted.

**CARRIED**

**ADDITIONS TO THE  
AGENDA**

1. 2018 Annual Report: Island Health – Board Chair
2. Presentation (Field Trips) – Assistant Superintendent
3. Policy – Board Chair
4. Eye Testing – Trustee Garrett

**ADOPTION OF AGENDA  
26/19**

Cann/Hunter:  
That the agenda be adopted as amended.

**CARRIED**

**2018 ANNUAL REPORT –  
ISLAND HEALTH**

Board Chair Wishart advised the report is available in his mailbox should anyone wish to read it.

**COMPLIANCE AUDIT**

Superintendent, Ms. Carol Robertson reported that she was officially notified by the Ministry that the Special Education Compliance Audit has resulted in one designation change with a financial impact in the amount of \$19,400. Ms. Robertson confirmed that she has appealed the penalty as advice was taken from the Ministry before assigning the original designation. Ms. Robertson will provide an update once a response to the appeal is received.

**LEAP** Ms. Robertson announced that the Australian LEAP Group that previous visited our district have asked to visit again with a group of 25 educators. The group will be paying their own way and are currently planning on arriving on the evening of Monday, April 20, 2020 and leaving on Thursday, April 23, 2020. There are plans for an evening dinner on April 22, to which Trustees will receive an invitation. Cultural events are being booked along with some visits to schools as time allows.

**INQUIRY DAY/EVENING** Ms. Robertson announced that Ms. Judy Halbert and Ms. Linda Kaser from Spirals of Inquiry will be visiting our district again on May 30 and 31, 2019. An event has been planned for these dates at the Rendezvous location in Port Hardy. A team of one or two administrators from each school along with one teacher will attend the event. Each school will present beginning in the afternoon of May 30. There will be a gallery walk and dinner from 4:15 pm to 6:30 pm to which Trustees are invited. The May 31 portion of the event will conclude the Inquiry Celebration with presentations from the remaining schools and a wrap up from Ms. Halbert and Ms. Kaser. A formal invitation to Trustees for the evening of May 30 will be sent out closer to the event.

**DISBURSEMENTS –  
MARCH 2019  
27/19** Field/Farrell:  
That March 2019 disbursements statement be approved as circulated.  
**CARRIED**

**ANNUAL PROGRAMS  
FUNDING AGREEMENT –  
2019/20 CAPITAL BYLAW** Trustees agreed to have three readings in one meeting for the Capital Bylaw. Secretary-Treasurer, Mr. John Martin reviewed the funding agreement stating the only project this year will be the roof for Eagle View Elementary School estimated at \$1,131,000. Manager of Operations and Maintenance, Mr. Darby Gildersleeve noted that this project will be taken to public tender and the wording will be such that remaining funding, if any, can go towards another school. It was also noted that no new buses will be purchased this year, however, two new bus purchases are anticipated for next year.

**28/19** Field/Hunter:  
That Capital Bylaw No. 2019/20-CPSD85-01 receive first reading.  
**CARRIED**

**29/19** Field/Hunter:  
That Capital Bylaw No. 2019/20-CPSD85-01 receive second reading.  
**CARRIED**

Field/Hunter:

- 30/19** That Capital Bylaw No. 2019/20-CPSD85-01 receive third and final reading.  
**CARRIED**
- 2019 -2020 FUNDING ANNOUNCEMENT** Mr. Martin advised that the Ministry has announced funding for next year for SD85 in the amount of \$18,039,569 (an increase of \$287,115). Mr. Martin made note that most of the increase is dedicated to labor settlement funding and is not available to spend on new programs. Mr. Martin further clarified that if the district were to net out what is actually being received, funding for the district is decreasing by \$218,718. Mr. Martin also noted that there is an expected decrease of enrolment by approximately 58 students for September 2019 which results in the loss of funding. Changes in staffing will cover the loss which is not great enough to put the district into funding protection.
- EUROPEAN FIELD TRIP 31/19** Field/Prescott:  
That the PHSS European Group Field Trip for March 16 to 25, 2020 be approved in principle as presented with a second presentation to the Board for approval once plans are finalized.  
**CARRIED**
- DEER ISLAND FIELD TRIP 32/19** Field/Prescott:  
That the field trip to Deer Island for Grades 4, 5, and 6 FRES students planned for June 24 – 26, 2019 be approved.  
**CARRIED**
- GRASSY POINT FIELD TRIP 33/19** Field/Prescott:  
That the field trip campout to Grassy Point for Grade 6 and 7 ABES students planned tentatively for June 24/25, 2019 be approved.  
**CARRIED**
- SARATOGO SPEEDWAY FIELD TRIP 34/19** Farrell/Cann:  
That the field trip to Saratoga Speedway for Grade 6 and 7 Alert Bay students planned for June 18, 2019 be approved.  
**CARRIED**
- WILD PLAY FIELD TRIP 35/19** Garrett/Cann:  
That the field trip to Wild Play in Nanaimo for Grade 12 NISS students planned for May 16, 2019 be approved.  
**CARRIED**
- NIMMO BAY RESORT FIELD TRIP 36/19** Field/Garrett:  
That the field trip to Nimmo Bay Resort for Grade 10, 11, and 12 NISS students planned for May 7, 2019 be approved.  
**CARRIED**
- HARBLEDOWN ISLAND FIELD TRIP 37/19** Garrett/Field:  
That the field trip to Harbledown Island for Grade 10, 11, and 12 NISS students planned for May 21, 2019 be approved.  
**CARRIED**

**MCKAY WHALE  
WATCHING TOUR FIELD  
TRIP  
38/19**

Prescott/Cann:  
That the McKay Whale Watching Tour field trip for the students of ABES as planned for June 12 or 13, 2019 be approved.

**CARRIED**

**IMPLEMENTATION DAY**

Mrs. MacDonald provided an update on the upcoming April 23, 2019 Implementation Day. Cheslakees Elementary School, Sunset Elementary School, Sea View Elementary Jr. Secondary School, North Island Secondary School, Port Hardy Secondary School, and U'mista will all host various sessions where the focus will be on new curriculum implementation and assessment.

**MDI SURVEY**

Mrs. MacDonald advised that researchers from MDI will attend the Committee of the Whole in May to present on EDI/ MDI programs.

**POLICY COMMITTEE  
39/19**

Field/Prescott:  
That PM 4-100 Impairing Substances receive 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**CARRIED**

**40/19**

Field/Prescott:  
That PM 2-180 Integration, Inclusion, Seclusion, and Physical Restraint receive 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**CARRIED**

**41/19**

Field/Prescott:  
That PM 6-35 Flag Protocol receive 2<sup>nd</sup> reading and be circulated for feedback, and that Darby Gildersleeve report back in October regarding existing flagpoles and costs.

**CARRIED**

**42/19**

Field/Prescott:  
That PM 5-75 Immunizations receive 1<sup>st</sup> reading and be circulated for feedback.

**CARRIED**

**43/19**

Field/Prescott:  
That PM 2-220 Protection of Students and Maintenance of Order receive approval for housekeeping changes.

**CARRIED**

**EYE TESTING**

Trustee Garrett reported on a Lions Club project to screen the vision of elementary school children over the next couple of weeks. The Lions Club will also assist in purchasing glasses for children where finances may be an issue. He also advised that data on the machine used to do the screening is deleted in the presence of the principal after testing is completed. Should the screening show a student may have vision issues, a letter is sent from the principal of the school to parents recommending further testing. Trustee Farrell recommended a thank you letter be sent to the Lions Club on behalf of the students of SD85.

**TRUSTEE SHARING**

Trustee Farrell stated that she enjoyed attending local science fairs. She also attended the EVES PAC meeting where she was impressed with an inexpensive, low tech game called Gaga Ball that was so popular that all the children and even some adults were waiting to play it. She also noted that the children were very cooperative when playing and waiting to play the game. Trustee Farrell advised there will be a transportation forum held on April 24 at Seven Hills Golf Club to discuss community transportation.

Trustee Garrett advised he attended the PAC meetings at SES and NISS and will be judging the district science fair to be held on Wednesday and Thursday this week.

Trustee Field stated that attending the science fairs was fun and agreed with Trustee Farrell's comment that it would be hard to attend the regionals without some bias towards the Port Hardy area students after seeing their projects. Trustee Field noted he also very much enjoyed the visit to PHSS as well as the presentation from Eke Me-Xi. Trustee Field advised he has been forwarding information from BCPESA as it is received. He also noted that he is of the understanding that both parties intend to be finished by June 30, 2019 and that all proposals have been tabled on both sides.

Trustee Prescott advised there are meetings coming up soon for Provincial Council. She also stated that she enjoyed the presentations, artwork, and shop program at PHSS noting that it was very nice to see the cooperation of the students. Trustee Prescott expressed that she would like to visit PHSS again in the future to see shop program's tiny house project.

Trustee Hunter reminded trustees that he sent out a copy of the important motion for the AGM regarding formalizing protocols for the training of EAs and an establishment of standards. Trustee Hunter agreed with trustees that the visit today was very well done and he also enjoyed the atmosphere in the school. Trustee Hunter recognized the great work done by the shop students.

Chair Wishart stated the visit to PHSS was very interesting and it was great seeing the shop students learn some skills in building. He also noted that the students were respectful and things seemed to be going well at the school. He stated the staff have worked very hard to change the atmosphere and improve the learning in the school. Chair Wishart informed Trustees about a call from Stephanie Higginson from Nanaimo looking for support for her run for president of BCSTA. He asked if trustees wished to send a letter regarding the funding review to please email it to him to look at. The Board will then possibly hold a

special meeting to review it together and then bring it to the AGM at the end of the month.

**STUDENT TRUSTEE**

Student Trustee, Mr. Patrick Miller shared that he heard there had been a winner selected from the recent student paintings seen in the hallway at PHSS. He noted that these types of projects are bringing students together and improving the school spirit.

**DPAC REPRESENTATIVE**

DPAC Chair, Mr. Jason Lansdowne advised that a letter has been drafted regarding the parent concerns surrounding personal student information and he will be bringing it to DPAC for parents to review before submitting it to the Superintendent.

**VINTA REPRESENTATIVE**

VINTA representative, Mr. Jason Voth noted that they are happy to start local bargaining on Wednesday and that the AGM will be happening later this month with elections to take place.

**CUPE  
REPRESENTATIVE**

No representative from CUPE was present.

**ADJOURNMENT  
44/19**

Prescott:  
That the regular meeting of April 08, 2019 be adjourned at 7:07 p.m.

**CARRIED**

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Chairperson of the Board

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Secretary-Treasurer